



April 21, 2022

Dr. Edgardo E. Tulin

President

Visayas State University

Visca, Baybay City, Leyte

Thru: **Dr. Maria Juliet C. Ceniza**

VP for Research, Extension and Innovation

Dear **Dr. Tulin**:

I would like to recommend the appointment of Ms. Marejen A. Villaremo as Officer-in-charge of the Ecological Farm and Resource Management Institute on May 24-29, 2022 or until my return. I will be on travel to Homonhon Island, Guiuan, Eastern Samar to conduct Farming System Survey.

As Officer-in-charge, Ms. Villaremo is authorized to discharge the function of the Eco-FARMI Director in addition to his duties and responsibilities as a technical staff of the institute.

Very truly yours,

DHENBER C. LUSANTA

OIC, Eco-FARMI

Conforme:

MAREJEN A. VILLAREMO

Technical Staff

Recommending Approval:

DR. MARIA JULIET C. CENIZA

VP for Research, Extension and Innovation

Approved:

DR. EDGARDO E. TULIN

President