


Office of the Dean of Students		Fund Cluster :	
Entity Name		GAA-Student Welfare Services	
DISBURSEMENT VOUCHER		Date : December 1, 2021	
		DV No. :	

Mode of Payment	<input type="checkbox"/> MDS Check <input type="checkbox"/> Commercial Check <input type="checkbox"/> ADA <input type="checkbox"/> Others (Please specify)		
Payee	Dr. Rhea Lina J. Saavedra, RGC	TIN/Employee No.:	ORS/BURS No.:
Address	UP Visayas-Tacloban College, Tacloban City Leyte		

Particulars	Responsibility Center	MFO/PAP	Amount
To Payment of Resource Person for (2) hours on "Goal Setting and Planning for Future Activities and Community Engagement" during the Basic Student Peer Facilitators Training, via zoom, as per supporting papers hereto attached in the total amount of:		Less: 5% w/tax	P 7,416.00 370.80
Amount Due			P 7,045.20

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.


MANOLO B. LORETO, JR.
 Dean of Students

B. Accounting Entry:

Account Title	UACS Code	Debit	Credit

C. Certified:

☐ Cash available

☐ Subject to Authority to Debit Account (when applicable)

☐ Supporting documents complete and amount claimed proper

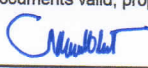
D. Approved for Payment

Signature		Signature	
Printed Name	NICK FREDDY R. BELLO	Printed Name	EDGARDO E. TULIN
Position	Head, Accounting Division Head, Accounting Unit/Authorized Representative	Position	University President Agency Head/Authorized Representative
Date		Date	

E. Receipt of Payment

Check/ADA No.:	Date:	Bank Name & Account Number:	JEV No.
Signature:	Date:	Printed Name: RHEA LINA J. SAAVEDRA	Date:

Official Receipt No. & Date/Other Documents

OBLIGATION REQUEST AND STATUS VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte				No.: 02-206441-2021-12		
Payee: DR. RHEA LINA J. SAAVEDRA				Date: December 1, 2021		
Office: c/o, Office of the Dean of Students				Fund: GAA: Office of the Student Welfare & Services		
Address: VSU, Visca Baybay City, Leyte						
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount		
ODS	To payment of Resource Person on Basic Student Peer Facilitators Training on November 30, 2021			7,416.00		
Total				7,416.00		
Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal Signature:  Printed Name: MANOLO B. LORETO, JR. Position: Dean of Students Date:			Certified Allotment available and obligated for the purpose/adjustment necessary as indicated above Signature: Printed Name: ALICIA M. FLORES Position: OIC-Head, Budget Office Head, Budget Unit/Authorized Representative Date:			
STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
Dec. 1, 2021	Obligation					
		02-206441-2021-12	7,416.00		7,416.00	
		Totals	7,416.00		7,416.00	