



VISAYAS
STATE UNIVERSITY



COLLEGE OF NURSING
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DEPARTMENT HEAD'S SUPERVISORY PLAN
2nd Semester AY 2020-2021

Month	Activity/ Tasks	Target Date	Supervisory Action	Persons/ Office Supervised	Implementation Status	Implemented Date/ Remarks
January	Faculty meeting	04	Remind the concerned for the said event	College Sec		
	Year-end performance assessment for 2021; target setting for 2022	05-06	Preside the meeting Check the relevant data for presentation	Level coordinators		
	Extension program	7-13	Remind extension project leaders and implementors for the planning of program of activities	Extension project leaders and coordinator(s)		
	Student manual review	17	Preside with the faculty members in the conduct of manual review	Faculty Staff		
	Hiring of affiliating clinical instructors	18	Remind the in-charge on the posting of vacant teaching/RLE post for 2 nd semester	College Sec Admin Aide		
	IPCR submission	18	Remind faculty members the deadline of the submission of IPCR target	All faculty members		