

OFFICE OF THE DEAN OF GRADUATE SCHOOL

Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telephone no. +63 53 565 0600 Local 1062 Email: gs@vsu.edu.ph Website: www.vsu.edu.ph

REQUEST FOR LEAVE OF ABSENCE

March 03, 2023 Date

ANABELLA B. TULIN Dean, Graduate School VSU, Visca, Baybay City, Leyte

Dear Dr. Tulin:

I wish to request for leave of absence from VSU Graduate School from 2nd sem 2022-2023 to 2nd sem 2022-2023 because of the following reasons:

- I have INC marks during the previous years and I will make use of this time away from school to comply.
- I can only find time to comply during the weekend since I am currently working full-time in DepEd.

Very truly yours,

CHERRY ROSE B. DACLITAN Name and signature

Noted:

ELIZABETH S. QUEVEDO

Chairman, Graduate Advisory Committee

Date: 3/3/2013

Approved:

ANABELLA B. TULIN Dean, Graduate School Date:

Distribution of copies: Graduate Student, Registrar, Major Department, Graduate School



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IX M. SALAS

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* Indicate N/A or NONE for fields not applicable