



VISAYAS
STATE UNIVERSITY

INSTITUTE FOR
**STRATEGIC RESEARCH AND
DEVELOPMENT STUDIES**

December 6, 2023

Dr. Daniel Leslie S. Tan
Officer-In-Charge
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Beatriz S. Belonias**
Vice President-Academic Affairs
VSU, Visca, City of Baybay

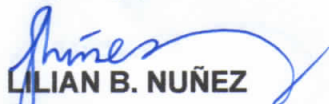
Dear Dr. Tan:

I would like to designate, **Ms. Gina A. Delima** as officer-in-charge of the Institute for Strategic Research and Development Studies (ISRDS) on December 7, 11-12, 2023 or until my return. I will be on leave on said dates.


As OIC, she is authorized to fully discharge the duties and responsibilities of the ISRDS director on the abovementioned date.

Thank you and regards.

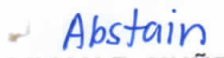
Very truly yours,


LILIAN B. NUÑEZ
Director

Conforme:


GINA A. DELIMA
Instructor II

Recommending Approval:


LILIAN B. NUÑEZ
Officer-in-Charge, CME

BEATRIZ S. BELONIAS
Vice President-Academic Affairs

APPROVED:

DANIEL LESLIE S. TAN
Officer-In-Charge



**INSTITUTE FOR STRATEGIC RESEARCH
AND DEVELOPMENT STUDIES**
Visayas State University, PQVV+WJC, Baybay City, Leyte
Email: isrds@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1049 & 1050



Management
System
ISO 9001:2015
www.tuv.com
ID: 9108050749



Page 1 of 1
FM-VSU-03
v2 05-09-2023
No. 2023-586