



December 12, 2022

Dr. EDGARDO E. TULIN


University President
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin,

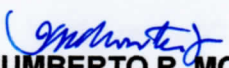
In connection with my CDO on December 19-23, 2022. I would like to recommend **Dr. Humberto R. Montes, Jr.** as Officer-in-Charge (OIC) of the Institute of Tropical Ecology & Environmental Management (ITEEM) to take charge of my responsibilities on the said dates until my return.

AS OIC, Dr. Montes is authorized to discharge the functions of the ITEEM in addition to his present duties and responsibilities.

Very truly yours,


ELIZA D. ESPINOSA
Director

Conforme:


HUMBERTO R. MONTES, JR.
Head, Aquatic Ecosystems Division (AED)

Recommending Approval:

DENNIS P. PEQUE
Dean, CFES

Approved:

EDGARDO E. TULIN
University President