



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: MARY JOY B. RAYMUNDO
Department: ITEEM

For the Month of: APRIL
Year: 2024

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
2	07:00	08:00	08:00	09:00	10:00	13:00	17:00	18:00					6.0
3													
4	07:00	08:30	08:30	10:00	10:00	13:00	13:00	16:00	17:00	18:30			10.5
5	07:00	08:00	08:00	09:00			13:00	16:00	17:00	18:00			6.0
6													
7													
8	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
9													
10													
11	07:00	08:30	08:30	10:00	10:00	13:00	13:00	16:00	17:00	18:30			10.5
12	07:00	08:00	08:00	09:00			13:00	16:00	17:00	18:00			6.0
13													
14													
15	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
16	07:00	08:00	08:00	09:00	10:00	13:00	17:00	18:00					6.0
17													
18	07:00	08:30	08:30	10:00	10:00	13:00	13:00	16:00	17:00	18:30			10.5
19	07:00	08:00	08:00	09:00			13:00	16:00	17:00	18:00			6.0
20													
21													
22	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
23	07:00	08:00	08:00	09:00	10:00	13:00	17:00	18:00					6.0
24													
25	07:00	08:30	08:30	10:00	10:00	13:00	13:00	16:00	17:00	18:30			10.5
26	07:00	08:00	08:00	09:00			13:00	16:00	17:00	18:00			6.0
27													
28													
29	07:00	08:30	08:30	10:00	10:00	13:00	17:00	18:30					7.5
30	07:00	08:00	08:00	09:00	10:00	13:00	17:00	18:00					6.0
31													

GRAND TOTAL 127.5

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Mary Joy B. Raymundo

Signature of Part-time Instructor

TEOFANES A. PATINDOL

Printed Name and Signature of Dept. Head