



**PERMIT TO GIVE EXAMINATION/HOLD CLASS  
OUTSIDE OF REGULAR CLASS SCHEDULE**

Course Number: Envi 11 Course Title: Environmental Science  
Semester 1<sup>st</sup> ☒ 2<sup>nd</sup> Academic Year: 2024-2025  
☒ Lecture ☐ Laboratory Regular Class Schedule: T 17:30-19:00

May I request to ☐ hold exam ☒ conduct class outside of the regular schedule to  
(date and time) 4/15/25; 10:00-11:30 at the (venue) PSB DOH Room 9  
for the following reasons:

- ☐ Exam in departmental and students taking the exam belong to different sections.  
☒ Regular meeting day has declared a holiday  
☒ other (please specify) Suspension of Classes and Work in Observance of Eid'l Fitr (Proclamation No. 839)

**I hereby certify that** the above schedule is agreed upon by all students concerned and not in conflict with any calendared University activity. Students who cannot take the exam/attend the Class due to justifiable reason agreed to make up at a convenient time.

  
**DEXTER A. BELAS**

Signature over Printed Name of Faculty

Recommending Approval:	Noted:	Approved:
<b>TEOFANES A. PATINDOL</b>	<b>CHRISTINA A. GABRILLO</b>	<b>RENEZITA S. COME</b>
Director	Dean of Students	College Dean
Date: _____	Date: _____	Date: _____

*to be accomplished after the examination/class was conducted*  
**CERTIFICATION**

This is to certify that the above examination/make-up class was conducted on:

☐ date(s), time, and venue stated above

☐ Changed schedule: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Venue: \_\_\_\_\_

If changed, state reason(s):  
\_\_\_\_\_  
\_\_\_\_\_

