



**CONTRACT FOR TEACHING SERVICES**  
(Job Order Status)

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

The **VISAYAS STATE UNIVERSITY (VSU)**, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9473, with principal office at Baybay City, Leyte, duly represented by its President, **DR. EDGARDO E. TULIN**, hereinafter referred to as the **FIRST PARTY**;

and-

**JOHN LOUISE R. CABAL** of legal age, male, Filipino and residing at Poblacion, Inopacan, Leyte, hereinafter referred to as the **SECOND PARTY**;

WITNESSETH:

WHEREAS, the **FIRST PARTY** is in need of one with the desired expertise who will teach subjects Chem 120.1; ScTs 11c; Chem1n.1; PhSc 107.2 at the Department of Pure and Applied Chemistry, VSU, Baybay, Leyte during the 1st Semester, SY 2022-2023 at P156.00 per hour for BS degree/ P207.70 per hour for MS degree/ P308.44 per hour for PhD degree of actual teaching service, the total amount received for one month should not exceed the monthly salary of an equivalent regular position of Instructor I, plus preparation pay per subject of not more than four (4) different courses/subjects for lecture and laboratory;

WHEREAS, the **SECOND PARTY** possesses the needed expertise to undertake the aforementioned job and is willing to be paid on a per hour basis;

Now, THEREFORE, premises considered, the parties hereto have hereby agreed as they have agreed under the terms and conditions, as follows:

THAT, the **SECOND PARTY** hereby undertakes the aforementioned job under the direct supervision of the **FIRST PARTY** or duly authorized representative, particularly to finish the grades of the subjects assigned to her/him during the 1<sup>st</sup> Semester SY 2022-2023 but not limited to the following:

1. Conduct classes as scheduled.
2. Introduce various strategies to enhance the learnings of his/her students.
3. Apply/conduct applicable modes of assessment of the learnings gained by his/her students from his/her classes i.e. examination (mid/final/long hours/quizzes), maintain class records, correct and return these assessment/test papers to students.
4. Perform other tasks assigned by the Department Head and the College Dean to facilitate the effective delivery of teaching functions.
5. Attend to student queries even outside class schedule.
6. Submit grades and turn over class records to the Department Head or to a designated faculty member two weeks after the final examination. In case of INC grades, thoroughly orient the faculty accepting the academic responsibility as to when and how the students can complete their grades.
7. Pass clearance after the end of the contract.

THAT the hourly pay remunerated to the **SECOND PARTY** covers the above-mentioned activities, and shall be computed based on the following:



1. The total number of hours to be paid per semester shall not exceed the maximum contact hours of
  - a. her/his teaching load for the 1st semester of SY 2022-2023 plus the number of hours spent in participating in the Faculty Onboarding on September 5-8, 2022 and Orientation of Newly-Hired Faculty on September 8-9, 2022, as certified by the University Registrar and Director of Instruction and Evaluation, respectively. Proof of attendance to the above activities shall be attached.
  - b. Monthly payment shall be supported with the Daily Time Record (DTR) and accomplishment report of the performance by the SECOND PARTY certified by the Department Head of all the mandated teaching jobs. This applies to both conduct of face-to-face and on-line classes.
  - c. Last month's salary shall likewise be supported with a certification from the Department Head that the SECOND PARTY complied with his/her teaching functions in the preceding paragraph, sub. par. 6 to 7 re: submission of grades, class records and clearance to the Department Head.
  - d. Preparation pay to be released at the last month of the semester. The computation for the preparation pay will be as follows:

For lecture subjects:

Preparation pay = number of class preparations x .33 x rate per subject/semester

For laboratory subjects:

Preparation pay = number of class preparations x .11 x rate per subject/semester

THAT the SECOND PARTY is required to attend/participate orientation and various webinars and teaching activities conducted/spearheaded by the university to improve their teaching competencies.

THAT in the event the SECOND PARTY pre-terminates this contract without reasonable cause he shall be made to pay a penalty of Fifty Thousand Pesos (P50,000.00) without prejudice to filing a case against him for breach of contract.

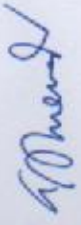
THAT the SECOND PARTY is required to turn-over all class records, data, learning materials, equipment, and other things that come into his/her possession because of his/her job, and preserve the confidentiality of any information regarding the University, faculty, staff, and students. Any disclosure and divulgement of confidential information (including personal information kept on computer or other media, research, technologies and manuals) made unlawfully outside the proper course of duty will be grounds for dismissal without prejudice to filing of appropriate case in Court. The confidentiality clause will still apply even if the SECOND PARTY is no longer connected with VSU unless the University gives its express consent.

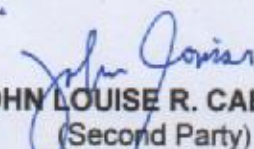
THAT the SECOND PARTY should also adhere to existing rules and regulations of the University.

THAT this agreement will not in any manner result to any employer-employee relationship between the parties.

IN WITNESS WHEREOF, we have hereunto affixed our signatures this \_\_\_\_ day of \_\_\_\_\_, 202\_, at Baybay City, Leyte, Philippines.

By:

  
**EDGARDO E. TULIN**  
University President  
(First Party)

  
**JOHN LOUISE R. CABAL**  
(Second Party)

Signed in the presence of:

*Approved*

**ELIZABETH S. QUEVEDO**  
Dept. Head

**ALICIA M. FLORES**  
Head, Budget Office

**HONEY SOFIA V. COLIS**  
OIC Director, ODHRM

PROVINCE OF LEYTE)  
REPUBLIC OF THE PHILIPPINES) S.S.  
MUNICIPALITY OF BAYBAY)

BEFORE ME, this \_\_\_\_\_ day of \_\_\_\_\_, personally appeared Dr. Edgardo E. Tulin with valid w/ valid ID No. V0000522 and John Louise R. Cabal with valid PRC ID No.003756 known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This instrument consisting of two pages including this acknowledgment has been signed by the parties and their witnesses and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and place first above written.

\_\_\_\_\_  
Notary Public

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

*John Louise*



## MEDICAL CERTIFICATE

(For Employment)

### INSTRUCTIONS

- a. This medical certificate should be accomplished by a licensed government physician.
- b. Attach this certificate to original appointment, transfer and reemployment.
- c. The results of the following pre-employment medical/physical/**psychological** must be attached to this form:

- ☒ Blood Test
- ☒ Urinalysis
- ☒ Chest X-Ray
- ☒ Drug Test
- ☐ Psychological Test
- ☐ Neuro-Psychiatric Examination (if applicable)

### FOR THE PROPOSED APPOINTEE

NAME (Last Name, First Name, Name Extension (if any) and Middle Name) <b>CABAL, SOHA LOUISE</b>			AGENCY / ADDRESS  <b>DOEAC</b>
ADDRESS <b>INDAPACAN CUYE</b>			
AGE <b>23 y.o</b>	SEX <b>MALE</b>	CIVIL STATUS <b>SINGLE</b>	PROPOSED POSITION <b>PARTIME TEACHING</b>

### FOR THE LICENSED GOVERNMENT PHYSICIAN

<i>I hereby certify that I have reviewed and evaluated the attached examination results, personally examined the above named individual and found <u>him/her</u> to be physically and medically <input checked="" type="checkbox"/> <b>FIT</b> / <input type="checkbox"/> <b>UNFIT</b> for employment.</i>									
SIGNATURE over PRINTED NAME OF LICENSED GOVERNMENT PHYSICIAN:  <b>Mina Maria S. N. Gumar</b>		OTHER INFORMATION ABOUT THE PROPOSED APPOINTEE							
AGENCY/Affiliation of Licensed Government Physician:		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">HEIGHT (M) <small>Bare Foot</small></td> <td style="padding: 5px;">WEIGHT (KG) <small>Stripped</small></td> <td style="padding: 5px;">BLOOD TYPE</td> </tr> <tr> <td style="padding: 5px;"><b>155cms.</b></td> <td style="padding: 5px;"><b>57.5kgs.</b></td> <td style="padding: 5px;"></td> </tr> </table>		HEIGHT (M) <small>Bare Foot</small>	WEIGHT (KG) <small>Stripped</small>	BLOOD TYPE	<b>155cms.</b>	<b>57.5kgs.</b>	
HEIGHT (M) <small>Bare Foot</small>	WEIGHT (KG) <small>Stripped</small>			BLOOD TYPE					
<b>155cms.</b>	<b>57.5kgs.</b>								
LICENSE NO.		DATE EXAMINED							
OFFICIAL DESIGNATION		<b>9-5-2</b>							



Republic of the Philippines  
**PROFESSIONAL REGULATION COMMISSION**  
 Manila

**PROFESSIONAL IDENTIFICATION CARD**

LAST NAME ▶ **CABAL**  
 FIRST NAME ▶ **JOHN LOUISE**  
 MIDDLE INITIAL ▶ **ROSALES**  
 REGISTRATION NO. ▶ **0003756**  
 REGISTRATION DATE ▶ **10/21/2019**  
 VALID UNTIL ▶ **09/22/2022**

**CHEMICAL TECHNICIAN**

09/22/1998  
 11/25/2019

Professional Regulation Commission  
 P. Paredes St., Sampaloc, Manila 1006, Philippines  
 www.prc.gov.ph (632) 7362248 / 3102009

**CERTIFICATION**

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked, or withdrawn.

18-2091573

*John Louise Cabal*  
 Signature of Professional

*Teodoro S. Pilando, Jr.*  
 TEODORO S. PILANDO, JR.  
 CHAIRMAN

JOHN LOUISE R. CABAL

Pag - IBIG MID No. 121277594251





## TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING

First Semester SY 2020-2021

Name of faculty: CABAL, JOHN LOUISE R.

Department: Dept. of Pure and Applied Chemistry

College: College of Arts and Sciences

Course No. & Descriptive Title		Lab/ Lec	RATING		% Evaluation Rating
			Nun.	Adjec.	
Chem 120.1	ORGANIC CHEMISTRY (Laboratory)	LAB	4.00	Very Satisfactory	80.0%
Chem 110.1	INORGANIC CHEMISTRY (Laboratory)	LAD	5.00	Outstanding	100.0%
Chem 120.1	ORGANIC CHEMISTRY (Laboratory)	LAB	3.00	Satisfactory	60.0%
Chem 11	GENERAL CHEMISTRY I	LAB	4.00	Very Satisfactory	80.0%
Chem 11	GENERAL CHEMISTRY I	LAB	4.00	Very Satisfactory	80.0%
Chem 120.1	ORGANIC CHEMISTRY (Laboratory)	LAB	4.00	Very Satisfactory	80.0%
Chem 113.2	GENERAL INORGANIC AND ORGANIC CHEMISTRY (Laboratory)	LAB	3.00	Satisfactory	60.0%
Chem 120.1	ORGANIC CHEMISTRY (Laboratory)	LAB	4.00	Very Satisfactory	80.0%
Average Rating			3.88	Very Satisfactory	

Source: Results of Teaching Performance Evaluation by Students filed at ODIE

Legend:

1.00 – 1.49 Poor (P)

1.50 – 2.49 Fair (F)

2.50 – 3.49 Satisfactory (S)

3.50 – 4.49 Very Satisfactory (VS)

4.50 – 5.00 Outstanding (O)

Prepared by:

VANESSA W. NAZAL

TPES in-Charge

Date: July 2, 2021

Attested by:

MA. RACHEL KIM L. AURE

Director, Instruction and Evaluation

Date: July 2, 2021

Received by:

CABAL, JOHN LOUISE R.

Name and Signature of Faculty

Date:

Distribution of copies: ODIE, College, Department, Faculty



**TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING**

**First Semester SY 2021-2022**

Name of faculty: CABAL, JOHN LOUISE R.

Department: Dept. of Pure and Applied Chemistry

College: College of Arts and Sciences

Course No. & Descriptive Title		Lab/ Lec	RATING		% Evaluation Rating
			Num.	Adjec.	
Chem 120.1	ORGANIC CHEMISTRY (Laboratory)	LAB	4.00	Very Satisfactory	80.0%
Chem 120.1	ORGANIC CHEMISTRY (Laboratory)	LAB	4.00	Very Satisfactory	80.0%
Chem 120.1	ORGANIC CHEMISTRY (Laboratory)	LAB	4.00	Very Satisfactory	80.0%
Chem 120.1	ORGANIC CHEMISTRY (Laboratory)	LAB	4.00	Very Satisfactory	80.0%
Chem 120.1	ORGANIC CHEMISTRY (Laboratory)	LAB	4.00	Very Satisfactory	80.0%
Chem 110.1	INORGANIC CHEMISTRY (Laboratory)	LAB	4.00	Very Satisfactory	80.0%
Chem 110.1	INORGANIC CHEMISTRY (Laboratory)	LAB	4.00	Very Satisfactory	80.0%
Chem 11	GENERAL CHEMISTRY I	LAB	4.00	Very Satisfactory	80.0%
Chem 11	GENERAL CHEMISTRY I	LAB	5.00	Outstanding	100.0%
Chem 132.2	BIOCHEMISTRY FOR NURSES (Laboratory)	LAB	5.00	Outstanding	100.0%
Average Rating			4.20	Very Satisfactory	

Source: Results of Teaching Performance Evaluation by Students filed at ODIE

Legend:

1.00 – 1.49 Poor (P)

1.50 – 2.49 Fair (F)

2.50 – 3.49 Satisfactory (S)

3.50 – 4.49 Very Satisfactory (VS)

4.50 – 5.00 Outstanding (O)

Prepared by:

VANESSA W. NAZAL

TPES in-Charge

Date: 9-20-22

Attested by:

MA. RACHEL KIM L. AURE

Director, Instruction and Evaluation

Date: 9-20-22

Received by:

CABAL, JOHN LOUISE R.

Name and Signature of Faculty

Date:

Distribution of copies: ODIE, College, Department, Faculty



# INCOME PAYEE'S SWORN DECLARATION OF GROSS RECEIPTS/SALES (For Self-Employed and/or Engaged in the Practice of Profession with Lone Income Payor)

I, JOHN LOUISE R. CABAL, FILIPINO, of legal age, single/ married to \_\_\_\_\_,  
(Name) (Citizenship)  
permanently residing at BRGY. POBLACION,  
INOPACAN, LEYTE,  
(Name of Spouse) (Address)  
Taxpayer Identification Number (TIN) 771-841-652-000, after having been duly sworn in accordance with law  
hereby depose and state:

- That I derived my PROFESSIONAL income only from VISAYAS STATE UNIVERSITY  
(business/professional) (Name of Lone Payor)  
with Taxpayer Identification Number 001-399-498 and business address at VISCA, BAY PANGASUGAN, BAYBAY CITY, LEYTE
- That for the current year 2022, my gross receipts will not exceed Two Hundred Fifty Thousand Pesos (P250,000.00) and that I am registered as a non-VAT taxpayer; that whatever is the amount of income received, I will comply with the requirement to file my Income Tax Return on the prescribed due date. For this purpose, I opt to avail of either one of the following:
  - ☐ Graduated Income Tax Rates under Section 24(A)(2)(a) of the Tax Code, as amended, based on the taxable income. With this selection, I acknowledge that I am subject to 0% income tax, thus, not subject to creditable withholding tax; subject to percentage tax, if applicable, and will file the required percentage tax returns or subject to withholding percentage tax, in case of government money payments.
  - ☐ Eight Percent (8%) income tax rate under Section 24(A)(2)(b) of the Tax Code, as amended, based on gross receipts/sales and other non-operating income - with this selection, I understand that this is in lieu of the graduated income tax rates and the Percentage Tax under Section 116 of the Tax Code, as amended; thus, no withholding tax shall be made;
- That based on my selection above, if my gross sales/receipts and other non-operating income exceeds P250,000.00 but not over P3,000,000.00, my afore-stated lone income payor shall automatically withhold the prescribed rate of withholding tax:
  - In case of Graduated Income Tax Rates, I acknowledge that aside from income tax, I am subject to business tax (Percentage Tax, if applicable) and creditable withholding of income in excess of P250,000.00, and business tax withholding, if any, are applicable on the entire income payment; OR
  - In case of Eight Percent (8%) income tax rate, I acknowledge that I am only subject to income tax and thus, to the creditable withholding income tax in excess of P250,000.00;
- That I duly execute this **SWORN DECLARATION** in compliance with the requirement prescribed under Section 2.57.2 of Revenue Regulations No. 11-2018;
- That I declare, under the penalties of perjury, that this declaration has been made in good faith, and to the best of my knowledge and belief to be true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_, Philippines

JOHN LOUISE R. CABAL  
Signature over Printed Name of Individual Taxpayer

SUBSCRIBED AND SWORN to before me this 14 JAN 2022 day of \_\_\_\_\_, 20\_\_\_\_ in Baybay City, Leyte  
Applicant exhibited to me his/her \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_  
(Government Issued ID and No.)

Doc. No.: 44  
Page No.: XXV  
Book No.: 2022  
Series of



NOTARY PUBLIC ATTY. VIVIAN E. ENARIO-VIDALLON  
NOTARY PUBLIC

NC. NO. 9-19-12-01, JANUARY 14, 2020  
UNTIL DECEMBER 31, 2021  
(Extended until June 30, 2022)-B.M. 3795  
ROLL NO. 62930

PTR NO. 6271899, 1/3/2022, BAYBAY CITY, LEYTE  
IBP NO. 169763, 12/07/2021, LEYTE  
MCLE COMPLIANCE NO. VI-0014899

(To be filled-out by the withholding agent/lone payor)

Date Received: \_\_\_\_\_  
(MM-DD-YYYY-00001)

Received by:

ELIZABETH D. PASA



# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	CABAL		
FIRST NAME	JOHN LOUISE		NAME EXTENSION (JR., SR.)
MIDDLE NAME	ROSALES		
3. DATE OF BIRTH (mm/dd/yyyy)	09/22/1986	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	INOPACAN, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.56	House/Block of No. SAN ANONIO Street Subdivision/Village POBLACION INOPACAN Barangay City/Municipality LEYTE Province ZIP CODE 6522	
8. WEIGHT (kg)	74	18. PERMANENT ADDRESS	
9. BLOOD TYPE		House/Block of No. SAN ANONIO Street Subdivision/Village POBLACION INOPACAN Barangay City/Municipality LEYTE Province ZIP CODE 6522	
10. GSS ID NO.		19. TELEPHONE NO.	
11. PAG-IBIG ID NO.		N/A	
12. PhilHEALTH NO.		20. MOBILE NO.	
13. SSS NO.		+639611414733	
14. TIN NO.		21. E-MAIL ADDRESS (if any)	
15. AGENCY EMPLOYEE NO.	N/A	jicabal38@gmail.com	

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR.)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	CABAL			02/08/1972
FIRST NAME	DOMINIQUE	NAME EXTENSION (JR., SR.)		
MIDDLE NAME	ABREA			
25. MOTHER'S MAIDEN NAME				
SURNAME	ROSALES			
FIRST NAME	JUDITH			12/21/1989
MIDDLE NAME	CARABALLE			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOOL AWARD / ACADEMIC
			From	To			
ELEMENTARY	INOPACAN CENTRAL SCHOOL	BASIC EDUCATION (ELEMENTARY)	2006	2011		2011	N/A
SECONDARY	VISAYAS STATE UNIVERSITY LABORATORY HIGH SCHOOL	BASIC EDUCATION (HIGH SCHOOL)	2011	2015		2015	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN CHEMISTRY	2015	2020			DOST
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE

*John Louise Cabal*

DATE

REV 4 2022







## 2. VOLUNTARY WORK OR INVOLVEMENT IN OTHER NON-GOVERNMENT PEOPLE VOLUNTARY ORGANIZATIONS:

[illegible]

Continues on separate sheet if necessary.

#### VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

*(Configure on separate sheet if necessary)*

#### VIII. OTHER INFORMATION

[illegible]

(Continue on separate sheet if necessary)

**SIGNATURE**

John Conner

DATE \_\_\_\_\_

JULY 5, 2022



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed?

a. within the third degree? ☐ YES ☒ NO

b. within the fourth degree (for Local Government Unit - Career Employees)? ☐ YES ☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details:

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details:

Date Filed: \_\_\_\_\_

Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, and of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

If YES, give details: \_\_\_\_\_

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country): \_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

If YES, please specify: \_\_\_\_\_

b. Are you a person with disability?

If YES, please specify ID No: \_\_\_\_\_

c. Are you a solo parent?

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
RONALD ARLET P. VILLABER	BAYBAY CITY, LEYTE	(+1) 234-863-0617
MARIA ROBELYN INSIK	BAYBAY CITY, LEYTE	9179640037



PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GIS, GIS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC License

ID/License/Passport No.: 0003756

Date/Place of Issuance: 10/21/2019

Signature (Sign inside the box)

JULY 5, 2022

Date Accomplished



Right Thumbprint

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath



July 05, 2022

DR. ELIZABETH S. QUEVEDO  
Department Head  
Department of Pure and Applied Chemistry  
Visayas State University  
Visca, Baybay City, Leyte



Dear Dr. Quevedo,

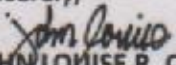
A pleasant day! I would like to apply as a Part-time Instructor for the Department of Pure and Applied Chemistry. As requested, enjoined herewith are the pertinent documents required to comply with the application process.

My name is John Louise R. Cabal, a graduate of BS in Chemistry and a former DOST-SEI RA 7687 Scholar from the Visayas State University. I was able to serve as a part-time instructor for the Department of Pure and Applied Chemistry during the first semester of A.Y. 2020-2021, and the first semester of A.Y. 2021-2022. I am still looking for avenues to gain relevant experiences from. Because of the pandemic, several academic institutions in the country adopted new modes of teaching which are very different from what was done in the classical face-to-face scenario. It was hard to adjust to at first, but the idea of being able to help in bridging the educational gap was enough reason for me to apply for the job. During my time as a part-time instructor, there have been various concerns aired by students and faculty regarding the stresses brought about by the educational set-up, and I know that this coming semester will be no different, as I expect to meet challenges. I think that, given my experience, I can easily adjust to the work environment as I have become familiar with the processes done by VSU-DOPAC to serve their clientele. Also, I believe your institution will give me the best avenue for growth as I would like to deal partly with instruction in my future career path. Likewise, I will exert my best efforts to meet your expectations in the case that I will be hired in your good office. I believe that with the proper trainings and seminars, which I would love to undergo, I could be an asset to your institution.

I can be reached anytime via email [jlcabal38@gmail.com](mailto:jlcabal38@gmail.com) or my mobile number 09611414733.

Thank you for taking the time in reading my letter. More power and God bless.

Sincerely,

  
JOHN LOUISE R. CABAL

Applicant



## JOHN LOUISE ROSALES CABAL

**Home Address:** San Antonio St., Brgy. Poblacion, Inopacan,  
Leyte

**Contact number:** 09611414733

**Email Address** jlcabal38@gmail.com



### SUMMARY OF QUALIFICATION:

- Good communication skills both in oral and written (English and Filipino)
- Good interpersonal skills
- Able to learn quickly, demonstrate flexibility and persistence
- Dependable, analytical and hardworking; can work well both independently and as a team
- One year of relevant teaching experience

### PERSONAL DATA

**Nickname:** Cabs, JL

**Age:** 23

**Date of Birth:** September 22, 1998

**Place of Birth:** Brgy. Poblacion, Inopacan, Leyte

**Nationality:** Filipino

**Gender:** Male

**Height:** 156 cm

**Weight:** 74 kg

**Civil Status:** Single

**Religion:** Roman Catholic

**Father's Name & Occupation:** Dominique A. Cabal – On-Call Driver

**Mother's Name & Occupation:** Judith R. Cabal - Housewife

**Parents/Guardian Contact number:** 09356715037

### PROFFESIONAL SKILLS

- With a Bachelor's degree in Chemistry; Proficient in Microsoft Office (Word, Excel, Powerpoint)

### EDUCATIONAL BACKGROUND

- **Tertiary:** BS in Chemistry 2015-2020  
Visayas State University (VSU)  
Visca, Baybay City, Leyte
- **Secondary:** VisayasState Laboratory High School 2011-2015  
(VSULHS)



- Visca, Baybay City, Leyte
- **Elementary:** Inopacan Central School      2005-2011      3rd Hon. Mention  
Inopacan, Leyte

#### WORK EXPERIENCES

- **WATER / FOOD QUALITY ANALYST (Summer Practical Training Program)**  
F.A.S.T Laboratories, Mandaue City, Cebu  
July 2018 (200 hours)
- **PART-TIME INSTRUCTOR**  
Department of Pure and Applied Chemistry  
First Semester, A.Y 2020-2021
- **PART-TIME INSTRUCTOR**  
Department of Pure and Applied Chemistry  
First Semester, A.Y 2021-2022

#### SCHOLARSHIPS AND GRANTS RECEIVED

- **Scholar,** RA 7687 Department of Science and Technology-Science Education Institute from 2015 to 2019

#### SEMINARS, WORKSHOPS AND TRAININGS ATTENDED

- **2nd Regional Symposium of the Philippine Society of Biochemistry and Molecular Biology – Visayas Chapter**  
Convention Center, Visayas State University, Visca, Baybay City, Leyte  
February 22, 2019

#### REFERENCES

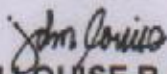
- **Ronald Arlet P. Villaber**  
Instructor, Department of Pure and Applied Chemistry  
College of Arts and Sciences  
Visayas State University  
Visca, Baybay City, Leyte  
(+1) 234-863-0617
- **Maria Robelyn O. Insik**  
Instructor, Department of Pure and Applied Chemistry  
College of Arts and Sciences  
Visayas State University  
Visca, Baybay City, Leyte



+639179640037

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*I hereby certify that the above information is true and correct to the best of my knowledge and belief.*

  
**JOHN LOUISE R. CABAL**  
Applicant