



**April 6, 2022**

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: Dr. Maria Juliet C. Ceniza**  
Vice President for Research, Extension and Innovation

**Dear Dr. Tulin:**

This is to recommend the appointment of **Dr DENNIS P. PEQUE** as **In-Country Lead for Health, Safety, Security and Environment (HSSE)** of the approved VSU research project/study under **Project number 378** entitled **“Project Tarsier: A nature-based solutions project for climate change, biodiversity and people”** funded by **University of Sunshine Coast (USC)** with an honorarium of EIGHT THOUSAND EIGHT HUNDRED PESOS (Php 8,800.00) PER MONTH effective April 1, 2022 to December 31, 2022 unless sooner terminated due to lack of funds.

As In-Country Lead for HSSE he is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Spearhead in the ground implementation of the project HSSE;
2. Conduct risks assessment and safety inspections;
3. Train all project staff and study leaders on health and safety procedures;
4. Manage emergency procedures and take responsibilities for first aid procedures and procedures for reporting accidents;
5. Participate in data collection and assist in making reports and carrying out project presentations;and
6. Perform other duties related to the study;

In case of any changes in the title, methodology, project site, and /or budget the approval should first be sought from the University President upon recommendation by the concerned College Dean or Center Director and the Vice-President for Research and Extension.

Very truly yours,

**ARTURO E. PASA**  
In-Country Project Coordinator

Conforme:

Certified funds available:

**DENNIS P. PEQUE**  
In-Country Lead for HSSE

**PACIENCIA P. MILAN**  
Executive Director

Endorsed by:

**DENNIS P. PEQUE**  
Dean, CFES

Noted by:

**ROSA OPHELIA D. VELARDE**  
Director for Research

Recommending Approval:

**MARIA JULIET C. CENIZA**  
VP for Research, Extension and Innovation

CC: *OVPREI-VP*  
*OVPREI-RPO, Extension and Innovation*  
*Head, Budget Office*  
*Dean, College*  
*Head, Department*  
*Researcher*  
*RSPPRO*