



March 25, 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Dear *Dr. Tulin*;

Once again, the Nagoya University (NU), Nagoya, Japan, granted another sets of equipment for the VSU-ISTAS Forestry and Ecological Modeling study. **SIGMATECH** supplied these equipment and has to be delivered here in VSU by **TBE Trucking Services for AIRSPEED PHILS** today. Likewise, the delivery truck/van will arrive at VSU at around 1:00 o'clock this afternoon.

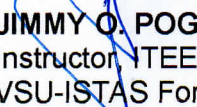
In this connection, I would like to request that your office allow the driver and/or helper(s), including their vehicle, to enter the campus to deliver the equipment at the Terrestrial Ecosystems Division (TED) of the ITEEM at the VSU upper campus, considering the bulky and heavy equipment. Rest assured that the driver and helper(s) will follow the COVID-19 health protocols upon entry at the VSU campus and will not be in direct contact with our staff at ITEEM-TED during the equipment delivery.

The information below is either of the truck/van's plate numbers and the driver's names from TBE Trucking Services, who will deliver the equipment in VSU.

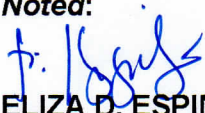
Plate #: **HVU 396** or, **AAW 5383**  
Driver: **Mr. Bernardo Ramis, Jr.** **Mr. Ruben Capaycapay**

Thank you very much for your continued support.

Very truly yours,

  
**JIMMY O. POGOSA**  
Instructor, ITEEM  
VSU-ISTAS Forestry and Ecological Modeling Laboratory In-charge

**Noted:**

  
**ELIZA D. ESPINOSA**  
Director, ITEEM

**Approved:**

**EDGARDO E. TULIN**  
President

cc. Chief VSU Security, Head VSU Hospital