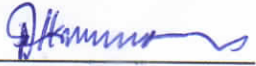


**DAILY TIME RECORD**  
**ALKUINO, PEDRO O.**  
(NAME)


For the month of  
**November 1 - 30, 2021**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Absent
2-TUE						Absent
3-WED						Absent
4-THU						Absent
5-FRI						Absent
6-SAT						Off
7-SUN						Off
8-MON						Absent
9-TUE						Absent
10-WED						Absent
11-THU						Absent
12-FRI						Absent
13-SAT						Off
14-SUN						Off
15-MON						Absent
16-TUE						Absent
17-WED						Absent
18-THU						Absent
19-FRI						Absent
20-SAT						Off
21-SUN						Off
22-MON						Absent
23-TUE						Absent
24-WED						Absent
25-THU						Absent
26-FRI						Absent
27-SAT						Off
28-SUN						Off
29-MON						Absent
30-TUE						Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**PEDRO O. ALKUINO**

VERIFIED as to prescribed office hours

  
**MANOLO B. LORETO JR.**  
Department Head  
University Student Services Office

**DAILY TIME RECORD**  
**ALKUINO, PEDRO O.**  
(NAME)


For the month of  
**November 1 - 30, 2021**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Absent
2-TUE						Absent
3-WED						Absent
4-THU						Absent
5-FRI						Absent
6-SAT						Off
7-SUN						Off
8-MON						Absent
9-TUE						Absent
10-WED						Absent
11-THU						Absent
12-FRI						Absent
13-SAT						Off
14-SUN						Off
15-MON						Absent
16-TUE						Absent
17-WED						Absent
18-THU						Absent
19-FRI						Absent
20-SAT						Off
21-SUN						Off
22-MON						Absent
23-TUE						Absent
24-WED						Absent
25-THU						Absent
26-FRI						Absent
27-SAT						Off
28-SUN						Off
29-MON						Absent
30-TUE						Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**PEDRO O. ALKUINO**

VERIFIED as to prescribed office hours

  
**MANOLO B. LORETO JR.**  
Department Head  
University Student Services Office



# **DAILY TIME RECORD** **PANONCE, JUNITO A.** (NAME)


For the month of  
**November 1 - 30, 2021**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Absent
2-TUE	7:11	12:05	1:00	5:00		Absent
3-WED	7:55	12:05	1:00	5:12		Absent
4-THU	7:55	12:10	12:55	5:20		Absent
5-FRI	7:55	12:10	1:00	5:20		Absent
6-SAT						Off
7-SUN						Off
8-MON						Absent
9-TUE	7:48	12:00	1:00	5:25		Absent
10-WED	8:00	12:10	1:00	5:08		Absent
11-THU	7:20	12:00	12:50	5:20		Absent
12-FRI	7:15	12:08	12:58	5:30		Absent
13-SAT						Off
14-SUN						Off
15-MON	7:45	12:03	1:00	5:13		Absent
16-TUE	7:58	12:05	12:57	5:48		Absent
17-WED	7:54	12:10	1:00	5:11		Absent
18-THU	8:00	12:00	12:55	5:07		Absent
19-FRI	7:20	12:00	1:00	5:20		Absent
20-SAT						Off
21-SUN						Off
22-MON	7:08	12:05	12:45	5:17		Absent
23-TUE	8:06	12:00	1:00	5:05		Absent
24-WED						Absent
25-THU	7:05	12:45	12:55	5:12		Absent
26-FRI	8:07	12:15	1:00	5:20		Absent
27-SAT						Off
28-SUN						Off
29-MON	7:02	12:08	12:55	5:05		Absent
30-TUE						Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**JUNITO A. PANONCE**

VERIFIED as to prescribed office hours

  
**MANOLO B. LORETO JR.**

Department Head  
University Student Services Office

# **DAILY TIME RECORD** **PANONCE, JUNITO A.** (NAME)

For the month of  
**November 1 - 30, 2021**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Absent
2-TUE	7:11	12:05	1:00	5:00		Absent
3-WED	7:55	12:05	1:00	5:12		Absent
4-THU	7:55	12:10	12:55	5:20		Absent
5-FRI	7:55	12:10	1:00	5:20		Absent
6-SAT						Off
7-SUN						Off
8-MON						Absent
9-TUE	7:48	12:00	1:00	5:25		Absent
10-WED	8:00	12:10	1:00	5:08		Absent
11-THU	7:20	12:00	12:50	5:20		Absent
12-FRI	7:15	12:08	12:58	5:30		Absent
13-SAT						Off
14-SUN						Off
15-MON	7:45	12:03	1:00	5:13		Absent
16-TUE	7:58	12:05	12:57	5:48		Absent
17-WED	7:54	12:10	1:00	5:11		Absent
18-THU	8:00	12:00	12:55	5:07		Absent
19-FRI	7:20	12:00	1:00	5:20		Absent
20-SAT						Off
21-SUN						Off
22-MON	7:08	12:05	12:45	5:17		Absent
23-TUE	8:06	12:00	1:00	5:05		Absent
24-WED						Absent
25-THU	7:05	12:45	12:55	5:12		Absent
26-FRI	8:07	12:15	1:00	5:20		Absent
27-SAT						Off
28-SUN						Off
29-MON	7:02	12:08	12:55	5:05		Absent
30-TUE						Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**JUNITO A. PANONCE**

VERIFIED as to prescribed office hours

  
**MANOLO B. LORETO JR.**

Department Head  
University Student Services Office



**DAILY TIME RECORD****BRIT, CHONA A.**  
(NAME)For the month of  
November 1 - 30, 2021  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON			HOLIDAY			Absent
2-TUE	ABSENT		1:00	5:00		Absent
3-WED	7:50	12:00	12:50	5:00		Absent
4-THU	7:58	12:10	1:00	5:00		Absent
5-FRI	8:00	12:00	12:58	5:00		Absent
6-SAT						Off
7-SUN						Off
8-MON			HOLIDAY			Absent
9-TUE	8:06	12:07	1:00	5:00		Absent
10-WED	8:00	12:10	1:00	5:00		Absent
11-THU	ABSENT		1:00	5:06		Absent
12-FRI	8:00	12:00	12:58	5:00		Absent
13-SAT						Off
14-SUN						Off
15-MON	8:06	12:00	12:00	5:00		Absent
16-TUE	8:00	12:00	1:00	5:00		Absent
17-WED	8:00	12:00	1:00	5:00		Absent
18-THU	8:08	12:00	12:00	5:30		Absent
19-FRI	8:00	12:00	1:00	5:00		Absent
20-SAT						Off
21-SUN						Off
22-MON	7:00	12:00	12:59	5:10		Absent
23-TUE	7:30	12:00	1:00	5:00		Absent
24-WED	8:00	12:20	1:00	5:00		Absent
25-THU	7:58	12:00	12:00	5:00		Absent
26-FRI	7:50	12:10	1:00	5:00		Absent
27-SAT						Off
28-SUN						Off
29-MON	8:00	12:00	12:00	5:00		Absent
30-TUE			HOLIDAY			Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**CHONA A. BRIT**

VERIFIED as to prescribed office hours

  
**MANOLO B. LORETO JR.**
Department Head  
University Student Services Office**DAILY TIME RECORD****BRIT, CHONA A.**  
(NAME)For the month of  
November 1 - 30, 2021  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON			HOLIDAY			Absent
2-TUE	ABSENT		12:00	5:00		Absent
3-WED	7:50	12:00	12:50	5:00		Absent
4-THU	7:58	12:10	1:00	5:00		Absent
5-FRI	8:00	12:00	12:58	5:00		Absent
6-SAT						Off
7-SUN						Off
8-MON			HOLIDAY			Absent
9-TUE	8:06	12:07	1:00	5:00		Absent
10-WED	8:00	12:10	1:00	5:00		Absent
11-THU	ABSENT		1:00	5:06		Absent
12-FRI	8:00	12:00	12:58	5:00		Absent
13-SAT						Off
14-SUN						Off
15-MON	8:06	12:00	12:00	5:00		Absent
16-TUE	8:00	12:00	1:00	5:00		Absent
17-WED	8:00	12:00	1:00	5:00		Absent
18-THU	8:08	12:00	12:55	5:30		Absent
19-FRI	8:00	12:00	1:00	5:00		Absent
20-SAT						Off
21-SUN						Off
22-MON	7:00	12:00	12:59	5:10		Absent
23-TUE	7:30	12:00	1:00	5:00		Absent
24-WED	8:00	12:20	1:00	5:00		Absent
25-THU	7:58	12:00	12:00	5:00		Absent
26-FRI	7:50	12:10	1:00	5:00		Absent
27-SAT						Off
28-SUN						Off
29-MON	8:00	12:00	12:00	5:00		Absent
30-TUE			HOLIDAY			Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**CHONA A. BRIT**

VERIFIED as to prescribed office hours

  
**MANOLO B. LORETO JR.**
Department Head  
University Student Services Office



# **DAILY TIME RECORD** **COBICO, MARY ANN G.** (NAME)

For the month of  
**November 1 - 30, 2021**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Absent
2-TUE	8:17	12:05	1:00	5:05		Absent
3-WED	8:03	12:07	1:00	5:12		Absent
4-THU	7:58	12:10	1:00	5:00		Absent
5-FRI	7:49	12:15	1:00	5:05		Absent
6-SAT						Off
7-SUN						Off
8-MON	HOLIDAY					Absent
9-TUE	8:06	12:08	1:00	5:01		Absent
10-WED	8:15	12:10	12:55	3:15		Absent
11-THU	8:18	12:05	1:00	5:06		Absent
12-FRI	8:00	12:08	12:58	5:18		Absent
13-SAT						Off
14-SUN						Off
15-MON	8:25	12:03	1:00	5:09		Absent
16-TUE	8:03	12:05	12:57	5:00		Absent
17-WED	7:50	12:10	1:00	5:05		Absent
18-THU	7:57	12:00	1:00	5:00		Absent
19-FRI	7:57	12:00	1:00	5:10		Absent
20-SAT						Off
21-SUN						Off
22-MON	8:17	12:10	1:00	5:28		Absent
23-TUE	7:58	12:05	1:00	5:06		Absent
24-WED	8:15	12:20	1:00	5:00		Absent
25-THU	8:07	12:10	1:00	5:00		Absent
26-FRI	7:59	12:15	1:00	5:01		Absent
27-SAT						Off
28-SUN						Off
29-MON	8:00	12:08	1:00	5:00		Absent
30-TUE	HOLIDAY					Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**MARY ANN G. COBICO**

VERIFIED as to prescribed office hours

  
**MANOLO B. LORETO JR.**

Department Head  
University Student Services Office

# **DAILY TIME RECORD** **COBICO, MARY ANN G.** (NAME)

For the month of  
**November 1 - 30, 2021**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Absent
2-TUE	8:17	12:05	1:00	5:05		Absent
3-WED	8:03	12:07	1:00	5:12		Absent
4-THU	7:58	12:10	1:00	5:00		Absent
5-FRI	7:49	12:15	1:00	5:05		Absent
6-SAT						Off
7-SUN						Off
8-MON	HOLIDAY					Absent
9-TUE	8:06	12:08	1:00	5:01		Absent
10-WED	8:15	12:10	12:55	3:15		Absent
11-THU	8:18	12:05	1:00	5:06		Absent
12-FRI	8:00	12:08	12:58	5:18		Absent
13-SAT						Off
14-SUN						Off
15-MON	8:25	12:03	1:00	5:09		Absent
16-TUE	8:03	12:05	12:57	5:00		Absent
17-WED	7:50	12:10	1:00	5:05		Absent
18-THU	7:57	12:00	1:00	5:00		Absent
19-FRI	7:57	12:00	1:00	5:10		Absent
20-SAT						Off
21-SUN						Off
22-MON	8:17	12:10	1:00	5:28		Absent
23-TUE	7:58	12:05	1:00	5:06		Absent
24-WED	8:15	12:20	1:00	5:00		Absent
25-THU	8:07	12:10	1:00	5:00		Absent
26-FRI	7:59	12:15	1:00	5:01		Absent
27-SAT						Off
28-SUN						Off
29-MON	8:00	12:08	1:00	5:00		Absent
30-TUE	HOLIDAY					Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**MARY ANN G. COBICO**

VERIFIED as to prescribed office hours

  
**MANOLO B. LORETO JR.**

Department Head  
University Student Services Office



# **DAILY TIME RECORD** **TAUY, CHRISTIE CYRENE T.** (NAME)

For the month of  
**November 1 - 30, 2021**  
 Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Absent
2-TUE						Absent
3-WED	8:09	12:07	1:00	5:02		Absent
4-THU	7:59	12:15	1:00	5:20		Absent
5-FRI	8:00	12:15	12:58	5:06		Absent
6-SAT					Off	
7-SUN					Off	
8-MON						Absent
9-TUE	8:08	12:07	12:52	5:28		Absent
10-WED	7:58	12:10	1:00	5:03		Absent
11-THU	7:59	12:07	1:00	5:20		Absent
12-FRI	8:00	12:08	12:58	5:30		Absent
13-SAT					Off	
14-SUN					Off	
15-MON	8:07	12:00	1:13	5:00		Absent
16-TUE	7:58	12:05	12:56	5:00		Absent
17-WED	7:57	12:05	12:50	5:02		Absent
18-THU	8:05	12:00	12:57	5:03		Absent
19-FRI	7:57	12:00	1:00	5:00		Absent
20-SAT					Off	
21-SUN					Off	
22-MON	8:03	12:00	1:12	5:00		Absent
23-TUE	8:05	12:05	1:00	5:03		Absent
24-WED	7:52	12:20	1:00	5:00		Absent
25-THU	7:53	12:10	1:00	5:05		Absent
26-FRI	8:10	12:10	12:50	5:20		Absent
27-SAT					Off	
28-SUN					Off	
29-MON	8:00	12:08	12:56	5:00		Absent
30-TUE						Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

**CHRISTIE CYRENE T. TAUY**

VERIFIED as to prescribed office hours

**MANOLO B. LORETO JR.**

Department Head  
 University Student Services Office

# **DAILY TIME RECORD** **TAUY, CHRISTIE CYRENE T.** (NAME)

For the month of  
**November 1 - 30, 2021**  
 Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Absent
2-TUE						Absent
3-WED	8:03	12:07	1:00	5:02		Absent
4-THU	7:59	12:15	1:00	5:20		Absent
5-FRI	8:00	12:15	12:58	5:06		Absent
6-SAT					Off	
7-SUN					Off	
8-MON						Absent
9-TUE	8:08	12:07	12:52	5:28		Absent
10-WED	7:58	12:10	1:00	5:03		Absent
11-THU	7:59	12:07	1:00	5:20		Absent
12-FRI	8:00	12:08	12:58	5:30		Absent
13-SAT					Off	
14-SUN					Off	
15-MON	8:07	12:00	1:13	5:00		Absent
16-TUE	7:58	12:05	12:56	5:00		Absent
17-WED	7:57	12:05	12:50	5:02		Absent
18-THU	8:05	12:00	12:57	5:03		Absent
19-FRI	7:57	12:00	1:00	5:00		Absent
20-SAT					Off	
21-SUN					Off	
22-MON	8:03	12:00	1:12	5:00		Absent
23-TUE	8:05	12:05	1:00	5:03		Absent
24-WED	7:52	12:20	1:00	5:00		Absent
25-THU	7:53	12:10	1:00	5:05		Absent
26-FRI	8:10	12:10	12:50	5:20		Absent
27-SAT					Off	
28-SUN					Off	
29-MON	8:00	12:08	12:56	5:00		Absent
30-TUE						Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

**CHRISTIE CYRENE T. TAUY**

VERIFIED as to prescribed office hours

**MANOLO B. LORETO JR.**

Department Head  
 University Student Services Office



**DAILY TIME RECORD****LUNA, MERIAM M.** (NAME)

For the month of  
**November 1 - 30, 2021**  
 Official hours for arrival and departure  
 8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
-MON			Holiday			
-TUE	7:55	12:05	12:55	5:00		
-WED	9:00	12:06	12:59	5:00		
-THU	8:00	12:10	1:00	5:00		
-FRI	8:00	12:10	1:00	5:02		
-SAT						Off
-SUN						Off
-MON			Holiday			
-TUE	7:58	12:07	12:55	5:00		
0-WED	8:09	12:05	12:50	5:02		
1-THU	7:50	12:00	12:56	5:04		
2-FRI	7:55	12:05	12:52	5:00		
3-SAT						Off
4-SUN						Off
5-MON	7:59	12:02	12:53	5:10		
6-TUE	7:50	12:00	12:55	5:00		
7-WED	7:59	12:00	1:00	5:05		
8-THU	8:05	12:00	Absent			
9-FRI	8:10	12:00	1:00	5:00		
0-SAT						Off
1-SUN						Off
2-MON	8:15	12:00	12:58	5:00		
3-TUE	7:57	12:00	12:55	5:04		
4-WED	8:00	12:00	12:55	5:00		
5-THU	8:07	12:00	12:50	5:00		
6-FRI	7:55	12:15	12:55	5:01		
7-SAT						Off
8-SUN						Off
9-MON	8:07	12:00	12:55	5:05		
0-TUE			Holiday			

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**MERIAM M. LUNA**

VERIFIED as to prescribed office hours

  
**MANOLO B. LORETO JR.**

Department Head  
 University Student Services Office

**DAILY TIME RECORD****LUNA, MERIAM M.** (NAME)

For the month of  
**November 1 - 30, 2021**  
 Official hours for arrival and departure  
 8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON			Holiday			
2-TUE	7:55	12:05	12:55	5:00		
3-WED	9:00	12:06	12:59	5:00		
4-THU	8:00	12:10	1:00	5:00		
5-FRI	8:00	12:10	1:00	5:02		
6-SAT						Off
7-SUN						Off
8-MON			Holiday			
9-TUE	7:58	12:07	12:55	5:00		
10-WED	8:09	12:05	12:50	5:02		
11-THU	7:50	12:00	12:56	5:04		
12-FRI	7:55	12:05	12:52	5:00		
13-SAT						Off
14-SUN						Off
15-MON	7:59	12:02	12:53	5:10		
16-TUE	7:50	12:00	12:55	5:00		
17-WED	7:59	12:00	1:00	5:05		
18-THU	8:05	12:00	Absent			
19-FRI	8:10	12:00	1:00	5:00		
20-SAT						Off
21-SUN						Off
22-MON	8:15	12:00	12:58	5:00		
23-TUE	7:57	12:00	12:55	5:04		
24-WED	8:00	12:00	12:55	5:00		
25-THU	8:07	12:00	12:50	5:00		
26-FRI	7:55	12:15	12:55	5:01		
27-SAT						Off
28-SUN						Off
29-MON	8:07	12:00	12:55	5:05		
30-TUE			Holiday			

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**MERIAM M. LUNA**

VERIFIED as to prescribed office hours

  
**MANOLO B. LORETO JR.**

Department Head  
 University Student Services Office