



CERTIFICATE OF GRADE SUBMISSION

20 February 2023

Date

TO WHOM IT MAY CONCERN:

This is to certify that Mr./Ms./Prof./Dr. DAVID WINSTON W. TABADA  
(Name of Faculty)  
a faculty of the Department of Pure and Applied Chemistry has satisfactorily submitted 7 grade  
(Department) (No. of Grade Sheets)  
sheets for the subject(s) that is/are being handled this 1st Semester, SY 2022-2023  
(Semester, Academic Year)

This certification is issued for the purpose of faculty clearance.

MARWEN A. CASTAÑEDA  
University Registrar

VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte  
INTERNAL CLEARANCE

THE DEAN

College of Arts and Sciences  
Visayas State University  
Visca, Baybay City, Leyte

Sir/Madam: DAVID WINSTON W. TABADA

THIS IS TO CERTIFY that Mr. TABADA of the Dept of DOPAC  
is cleared of all  
accountabilities/responsibilities:

Purpose:

Training ☐ Summer Vacation ☐ Sick leave ☐  
Maternity Leave ☐ Study leave ☐ Retirement ☐  
Others: End of contract

Signature/Date:

Dr. JETT C. QUEBEC

Head, DIABS

Dr. EUSEBIO R. LINA JR.

Head, Math Dept

Dr. ANALYN M. MAZOC

Head, DBS

Mr. PAULO G. BATTIDOR

Head, DepStar

Mr. LOURD FRANZ M. GABUNADA

OIC-Head, DBT

Dr. ELIZABETH S. QUEVEDO

Head, DoPAC

Dr. REV RHIZZA L. LURE

Head, DPhys

Approved:

MA. THERESA P. LORETO  
Dean, CAS



**SPMO INTERNAL CLEARANCE**

Name: David Winston W. Tabada

Position: Part-time Instructor

Department/Office: DoPAC

This is to **CERTIFY** that the above name personnel is cleared of all property accountabilities from our office.

Purpose:

☐ Resignation

☐ Study Leave

☐ Retirement

☒ Others: End of contract

☐ Transfer

Approved by:

**ALICIA M. FLORES**

Head, SPMO *8/21/2020*





## UNIVERSITY CLEARANCE (for Faculty and Staff)

Name: TABADA, DAVID WINSTON W. Position: Part-time Instructor Signature: [Signature]  
Address and Mobile Number: Adt 5, Visca, Baybay City, Leyte / 09173061669  
Dept./Office: DOPAC Last Day of Service in VSU: 15 February 2023  
Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☐ Study Leave ☒ Others End of Contract  
Reason, if resignation: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Cleared of work-related accountabilities:

[Signature]

Name and signature of Department /Unit Head

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte.

Name of Office	Name of Authorized Official	Signature	Date Signed
VP Administrative and Finance (includes units under VPPRGAS)	<u>DANIEL LESLIE S. TAN</u>	<u>[Signature]</u>	<u>02/15/23</u>
VP Research, Extension & Innovation	<u>MARIA JULIST C. CENIZA</u>	<u>[Signature]</u>	<u>02/15/23</u>
VP Academic Affairs (includes offices under VP for Student Affairs and Services)	<u>BEATRIZ S. BELONIAS</u>	<u>[Signature]</u>	<u>02/15/23</u>

Approved:

EDGARDO E. TULIN

University President

Date: \_\_\_\_\_

\*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPPR). Processing of clearance certificate shall follow the order of number indicated.