

DAILY TIME RECORD

Gonna Christene Q. Ramos

(Name)

For the Month of February 2022

Official hours for arrival: Regular Day

and depature Saturdays

Day	A.M.		P.M.		Undertime	
	Arrival	Depar	Arrival	Depar	Hour	Min
1.		W F H				
2.		W F H				
3.		W F H				
4.		W F H				
5.	Saturday					
6.	Sunday					
7.	7:55	12:30	1:00	5:05		
8.	8:00	12:00	12:55	5:30		
9.	8:00	12:00	12:50	5:20		
10.	7:50	12:05	1:00	5:05		
11.	8:00	12:00	1:00	5:30		
12.	Saturday					
13.	Sunday					
14.	7:00	1:00	1:00	5:30		
15.	8:00	12:05	12:55	5:10		
16.	7:00	1:00	1:00	5:05		
17.	8:00	12:10	12:55	5:30		
18.	8:00	12:15	1:00	5:05		
19.	Saturday					
20.	Sunday					
21.	7:00	1:00	1:00	5:05		
22.	7:55	12:10	1:00	5:20		
23.	6:55	1:00	1:00	5:10		
24.	8:00	12:00	1:00	5:00		
25.	Holiday - People Power Revolution					
26.	Saturday					
27.	Sunday					
28.	6:55	1:00	1:00	5:00		

I certify on my honor that the above is a true correct reports of the hours of work performed, record of which was made daily at the time of arrival at and departure from office.

DONNA CHRISTENE Q. RAMOS

Verified to the prescribed office hours.

KYZA MAE M. RAMONEDA

OIC-Head, Biotechnology

DEPARTMENT OF
BIOTECHNOLOGY

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IT REPORT

14, 2022

ered)

CHRISTENE Q. RAMOS was approved on a
 erred and that I accomplished and delivered

Completed and Submitted	Equivalent Points
Final student records (Final	1 x 8 hrs = 8
Inputs	1 x 4 hrs = 4 1 x 4 hrs = 4
Orientation and Re-Orientation of Enrolment Focal Persons, the Main Campus webinar course Syllabus for InBt 113	1 x 3 hrs = 3 1 x 5 hrs = 5
Poster Research and Its by Department of	1 x 3 hrs = 3
38n	1 x 2 hrs = 2
13	1 x 2 hrs = 2
(and MarB 13)	1 x 1 hr = 1
VERIFIED	32

days x 8 hrs)	=	32
delivered	=	<u>32</u>

DS

proved:

THERESA P. LORETO

n, College of Arts and Sciences