

REPUBLIC OF THE PHILIPPINES
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

Daily Time Record (DTR)

Name: ARGINA M. POMIDA

For the month of: January 1-31 2022

Official hours of arrival _____ Regular days _____
 and departure _____ Saturdays _____

D A Y	A.M		P.M		Undertime	
	Arrival	Departure	Arrival	Departure	Hrs.	Mins.
1	Sat					
2	Sun					
3	8:00	12:00	1:00	5:00		
4	8:00	12:00	1:00	5:00		
5	8:00	12:00	1:00	5:00		
6	8:00	12:00	1:00	5:00		
7	8:00	12:00	1:00	5:00		
8	Sat					
9	Sun					
10	8:00	12:00	1:00	5:00		
11	8:00	12:00	1:00	5:00		
12	8:00	12:00	1:00	5:00		
13	8:00	12:00	1:00	5:00		
14	8:00	12:00	1:00	5:00		
15	Sat					
16	Sun					
17	8:00	12:00	1:00	5:00		
18	8:00	12:00	1:00	5:00		
19	8:00	12:00	1:00	5:00		
20	8:00	12:00	1:00	5:00		
21	8:00	12:00	1:00	5:00		
22	Sat					
23	Sun					
24						
25						
26	WPH					
27						
28						
29	Sat					
30	Sun					
31	8:00	12:00	1:00	5:00		
TOTAL						

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which was made daily at the time of arrival and at departure from office.

Verified as to the prescribed office hours

ANGELITA PARADERO
In-Charge