



READMISSION FORM

Student No. 19-1-01700	Last Name SALVE	First Name FRANCIS ANNE	Middle Name GODOY	Course & Year BSA-2
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February 9, 2022
Date

Dr. VICTOR B. ASIO

Dean, College of Agriculture and Food Sciences
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective on second semester / summer 2021 -2022. My last attendance from this University was last year first semester / summer 2020 -2021. I was out of school for 2 semesters and ___summer(s) because of the following reason(s): I was lacking of time to comply because I took care of my grandmother in the hospital because she had a kidney failure and needed to have a dialysis treatment and I am the one who accompanied her in every session. Also, we got tested positive almost all in our household had quarantine for almost a month.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

PROF. MANOLO B. LORETO
Dean of Students

Signature of Student

Approved:

VICTOR B. ASIO PH. D.
College Dean

Department Head

Certified no financial accountability:

Recorded:

QUEEN-EVER Y. ATUPAN
Cashier

MARWEN A. CASTAÑEDA
University Registrar



VISAYAS
STATE UNIVERSITY



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February 9, 2022
Date

Dr. EDGARDO E. TULIN
President
Visayas State University
Visca Baybay City, Leyte

Through:

MANOLO B. LORETO, Jr.
Dean of Students

Dear Dr. Tulin:

Good day to you!

Thank you very much for taking the time to read this letter. I am submitting this letter to ask for your kindness and understand my situation. Last year I enrolled second semester but I am lacking of time to comply my studies and I cannot concentrate because I am taking care of my grandmother in the hospital and the doctor said she had a kidney failure and she should have a dialysis treatment and every time she had dialysis session I am the one who accompanied her and almost a year of her dialysis treatment during her session she tested positive and almost all in our household and we got isolated but after 3 days my grandmother passed away. Because of that I can not think properly and I almost I cried every night remembering how my grandmother died in front of me and how I tried to revive her and how kind she is that she took good care of us since we were young until she is sick.

I hope that you will consider me for readmission this second semester so that I can continue pursuing my studies in Agriculture and pursuing a brighter future for myself and those around me.

Respectfully yours,

FRANCIS ANNE G. SALVE
Name and Signature of the Student

ANGEL ZARREN G. LATOZA
Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.
Dean of Students

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.