



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City Leyte

# DISBURSEMENT VOUCHER

Fund Cluster :  
**D V C S**

Date : Dec. 6, 2021  
 DV No. :

Mode of Payment	<input type="checkbox"/> MDS Check <input type="checkbox"/> Commercial Check <input type="checkbox"/> ADA <input type="checkbox"/> Others (Please specify)		
Payee	VSU FUEL STATION	TIN/Employee No.:	ORS/BURS No.:
Address	VSU, Visca, Baybay City, Leyte		
Particulars	Responsibility	MFO/PAP	Amount
PAYMENT of gasoline use for weeding & cutting grass VTH Bldg. for the month of Nov. and December 2021 per supporting paper hereto attached			1,890.00
<p align="center"><b>Amount Due</b></p> <p><b>A.</b> Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.</p> <p align="right"> <b>LOTIS M. BALALA</b>          Dept. Head DVCS, CVM          Printed Name, Designation and Signature of Supervisor       </p>			
<b>B. Accounting Entry:</b>			
Account Title	UACS Code	Debit	Credit
<b>C. Certified:</b>		<b>D. Approved for Payment</b>	
<input type="checkbox"/> Cash available  <input type="checkbox"/> Subject to Authority to Debit Account (when applicable)  <input type="checkbox"/> Supporting documents complete and amount claimed proper			
Signature		Signature	
Printed Name	<b>NICK FREEDY R. BELLO</b>	Printed Name	<b>EDGARDO E. TULIN</b>
Position	Accountant Head, Accounting Unit/Authorized Representative	Position	President Agency Head/Authorized Representative
Date		Date	
<b>E. Receipt of Payment</b>			
Check/ADA No.	Date :	Bank Name & Account Number:	JEV No.
Signature :	Date :	Printed Name:	Date
Official Receipt No. & Date/Other Documents			