DAILY TIME RECORD LINA, SUZETTE B.

(NAME)

For the month of June 1 - 30, 2022 Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM			
Day	IN	OUT	IN	OUT	T/U	Total
1-WED	8:12	12:01	12:48	5:14		8hrs
2-THU	8:02	12:02	12:33	5:29		8hrs
3-FRI	8:00	12:00	1:00	5:00		8hrs
4-SAT						Off .
5-SUN						Off
6-MON	7:56	12:10	12:46	5:24		8hrs
7-TUE	8:09	12:04	12:53	5:05		8hrs
8-WED	8:09	12:01	1:00	5:02	6mins	7hrs 54mins
9- THU	8:06	12:19	1:01	5:10		8hrs
10-FRI	8:09	12:01	12:30	5:04		8hrs
11-SAT						Off
12-sun						Off
13-MON						FL
14- TUE	7:52	12:15	12:42	5:05		8hrs
15-WED	8:10	12:28	12:46	5:28		8hrs
16- THU	8:08	12:04	12:51	5:10		8hrs
17-FRI	8:07	12:14	12:44	5:23		8hrs
18-SAT						Off
19-SUN						Off
20-MON	8:00	12:00	1:00	5:00		8hrs
21-TUE	8:08	12:34	12:53	5:06		8hrs
22-WED	8:03	12:13	12:59	5:44		8hrs
23-THU	7:56	12:03	12:51	5:25		8hrs
4-FRI	8:10	12:06	12:53	5:00		8hrs
5-SAT						Off
6-sun						Off
7-MON	7:53	12:05	12:54	5:05		8hrs
8-TUE	7:50	12:23	12:27	5:06		8hrs
9-WED	7:57	12:00	12:23	5:25		8hrs
0-THU	8:05	12:28	1:00	5:14		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of wor. performed record of which was made daily at the time of arrival at and departure fro office.

SUZETTE B. LINA

VERIFIED as to prescribed office hours

VICTOR B. ASIO

College Dean College of Agricultural & Food Science



DEPARTMENT OF SOIL SCIENCE

DSS Building, Visayas State University Visca, Baybay City, Leyte PHILIPPINES 6521-A Telephone: 565-0600-1036 Website: www.vsu.edu.ph

NT REPORT

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of the department, and attended to the staff;

the department (letters, clearances,

Offering of Summer Practicum to BSA

which require the presence of the M).

pproved:

BEATRIZ S. BELONIAS
/P for Academic Affairs