

# VISAYAS STATE UNIVERSITY

Baybay City, Leyte

## SUMMARY OF SALES, COLLECTION, AND REMITTANCES

PROJECT: VERMICULTURE

MONTH: NOVEMBER 2024

I. SALES DURING THE MONTH:		
1	Cash Sales	10,106.00
2	Credit Sales	0.00
3	Total Sales (1 + 2)	10,106.00
II. ACCOUNT RECEIVABLES:		
1	Balance, beginning of month	0.00
2	Add: Credit Sales this month	0.00
3	Total receivables this month (1 + 2)	0.00
4	Less: Collections during the month	0.00
a. Cash/O.R.'s #		
Date	O.R. No.	Amount
Total: 0.00		
b. JV's and O.R.'s #		
5	Balance, end of month (3 - 4)	0.00
III. COLLECTIONS AND REMITTANCES DURING THE MONTH:		
1	Cash on hand, beginning of month	0.00
2	Add: Cash sales (I.1)	10,106.00
	Collection of accounts receivable (II.4)	0.00
3	Total cash during the month (1 + 2)	10,106.00
4	Less: Remittances to the cashier	10,106.00
Date	O.R. No.	Amount
15-Nov	Fund transfer	1,200.00
18-Nov	Fund transfer	1,200.00
29-Nov	698572	7,706.00
Total: 10,106.00		
5	Cash on hand, end of month (3 - 4)	0.00

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