

BUDGET UTILIZATION REQUEST AND STATUS VISAYAS STATE UNIVERSITY Entity Name				Serial No. : _____ Date : <u>8/29/24</u> Fund Cluster : <u>STF</u>			
Payee	MAREJEN A. VILLAREMO						
Office	Eco-FARMI						
Address	VSU, VISCA, Baybay City, Leyte						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code/ Expenditures	Amount			
VERMI	<i>Replenish ment</i> To Petty Cash Advance for the purchase of materials to be used in the office as per the papers attached, amounting to.....			4,279.00			
	Total			4,279.00			
A.	Certified: Charges to appropriation/budget necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal		B.	Certified: Budget available and utilized for the purpose/adjustment necessary as indicated above			
Signature _____			Signature : _____				
Printed Name: JEROME O. ARRIBADO			Printed Name: ALICIA M. FLORES				
Position: Director, Eco-FARMI Head, Requesting Office/Authorized Representative			Position : Administrative Officer III Head, Budget Division/Unit/Authorized Representative				
Date _____			Date : _____				
C.	STATUS OF UTILIZATION						
Reference			Amount				
Date	Particulars	BURS/JEV/RCI/ RADAI/RTRAI No.	Utilization	Payable	Payment	Balance	
			(a)	(b)	(c)	Not Yet Due (a-b)	Due and Demandable (b-c)