

DAILY TIME RECORD
NAPIERE, WILMA V.

(NAME)

For the month of
December 1 - 31, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU	7:44	12:34	12:37	7:10		8hrs
2-FRI	7:55	12:46	12:48	5:25		8hrs
3-SAT	9:05	12:29	12:30	3:16		6hrs 10mins
4-SUN						Off
5-MON						VL
6-TUE	8:20	12:19	12:20	5:21	20mins	7hrs 40mins
7-WED	7:58	12:39	12:40	5:21		8hrs
8-THU	8:17	12:30	12:31	5:05		8hrs 47mins
9-FRI	8:00	12:00	12:30	5:00		8hrs
10-SAT						Off
11-SUN						Off
12-MON	8:02	12:10	12:11	7:10	2mins	7hrs 58mins
13-TUE	8:02	12:28	12:30	7:11	2mins	7hrs 58mins
14-WED	7:59	12:39	12:40	7:14		8hrs
15-THU	8:01	12:38	12:41	7:10	1min	7hrs 59mins
16-FRI	8:12	12:32	12:34	5:55	12mins	7hrs 48mins
17-SAT	9:08	12:32	12:34	5:00		7hrs 50mins
18-SUN						Off
19-MON	8:03	12:30	12:32	5:43	3mins	7hrs 57mins
20-TUE	8:08	12:38	12:40	7:09	8mins	7hrs 52mins
21-WED	7:51	12:27	12:28	7:02		8hrs
22-THU	7:28	12:28	12:30	7:05		8hrs
23-FRI	7:55	12:29	12:31	5:15		8hrs
24-SAT						Off
25-SUN						Off
26-MON	8:26	12:53	12:56	5:05		8hrs 36mins
27-TUE	8:15	12:44	12:46	7:08	15mins	7hrs 45mins
28-WED	8:07	12:44	12:46	5:13	7mins	7hrs 53mins
29-THU	8:00	12:23	12:24	7:09		8hrs
30-FRI						Holiday
31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head
Accounting Office

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