



INDIVIDUAL FACULTY WORKLOAD

2nd Semester A.Y. 2022-2023

NAME OF FACULTY	ACADEMIC DESIGNATION	EMPLOYMENT STATUS
MARIA ROBELYN A. INSIK	Instructor 1	Permanent

I. INSTRUCTION

A. ACTUAL TEACHING

A. ACTUAL TEACHING						Class Days (X – Lecture; L - Laboratory)							
Time	Course No.	Descriptive Title	No. of Hrs.	Units / Subj	No. of Stud' s	M	T	W	TH	F	S	RM	WLU* *
8:30-10:00	PhSc 105	Inorganic Chemistry	3	3	30	X			X			AC- 209A	3.99
1:00-2:30	PhSc 108	Biochemistry	3	3	38		X			X		AC- 209A	3.99
7:00-10:00	Chem 127.2	Organic Chemistry II	6	2	30			L		L		AC- 208	5.46
1:00-4:00	Chem 127.2	Organic Chemistry II	6	2	6			L		L		AC- 206	4.80
TOTAL													18.24

B. STUDENT ADVISING (Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training as requirement for graduation. Mark **check** if adviser, chairman or member. (Attach separate sheet if necessary).

B.1 Undergraduate

Names	Adviser	GAC Chairperson	GAC Member	SRC Chairperson	SRC Member	WLU
Donna Ramada, Rey clark Ruba	X					1.00
Kenneth R. Garma, Edenson Paño		X				.50
Rhea Mel Garcia, Marigold Lao			X			.50
TOTAL						2.00

B.2 Graduate

Names	Adviser	GAC Chairperson	GAC Member	SRC Chairperson	SRC Member	WLU

II. RESEARCH

Title of the Project/Study	Involvement	Date Started	End Date	Research Assistant (with/without)	Honorarium (with/without)	WLU
Physico-chemical Characterization of Major River Systems in Leyte	Component Leader	Jan. 1 2023	Dec. 31, 2023			2.00
"Levels of Organic Matter and Carbonates of Major River Systems in Leyte"	Project Leader	Jan. 1 2023	Dec. 31, 2023			2.00
TOTAL						4.00

VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)	

SUMMARY OF WORKLOAD		WORKLOAD UNITS
I. INSTRUCTION	Actual Teaching	18.24
	Student Advising	2.00
II. RESEARCH		4.00
III. EXTENSION		
IV. PRODUCTION		
V. RELATIVE ACTIVITIES	1. Student Consultation/Counseling	2.25
	2. Coordination of classes	
	3. Committee involvement (maximum = 5.0)	0.60
	4. Other Assignment Approved by the University	
VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)		
OVER-ALL TOTAL		27.09

I certify in my honor that the information provided therein are true and correct to the best of my knowledge.

*Will be submitted to OVPAA in three copies. All WLU are taken from the Guidelines in Determining Faculty Workload.

**WLU – Workload Unit


MARIA ROBELYN A. INSIK

Name and Signature of Faculty

Date: 09/22/23

Recommending Approval:


ELIZABETH S. QUEVEDO

Department Head

Date: March 22, 2023

MA. THERESA P. LORETO

College Dean

Date: _____

* N/A

Director for Academic Affairs

Date: _____

* N/A

Chancellor

Date: _____

Reviewed by:

MARIA JULIET C. CENIZA

Vice President for Research, Extension and Innovation

Date: _____

DILBERTO O. FERRAREN

Vice President for Planning, Resource Generation and Auxiliary Services

Date: _____

Approved:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: _____

*For Component Colleges add the DAA and Chancellors under recommending approval

*For signatories heading two offices, indicate the two positions below the signature to be accomplished in 3 copies

Distribution of copies: 1-OVPAA, 1-Department and 1-Faculty

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
 Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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