



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
ECONOMICS

July 24, 2024

DR. ROTACIO S. GRAVOSO

Vice President for Academic Affairs
Visayas State University

Dear Dr. Gravoso:

Good day!

This is to humbly inform your good office that I will be on study leave starting on August 1, 2024. In this connection, I am authorizing **Asst. Prof. Babylyn C. Lambert**, a regular faculty member of the department, to take charge of my academic records and to accommodate queries of my students regarding the completion of grades and other academic concerns.

Rest assured that the physical copies of students' academic records for all the subjects I have handled have been turned over to her.

Respectfully yours,


IAN DAVE B. CUSTODIO

Certified received the documents as stated:


BABYLYN C. LAMBERT
Asst. Prof. II

Recommending Approval:


ZYRA MAY H. CENTINO
Head, Department of Economics


LILIAN B. NUÑEZ
Dean, College of Management and Economics

Approved:

ROTACIO S. GRAVOSO

Vice President for Academic Affairs

Cc: Office of the University Registrar



DEPARTMENT OF ECONOMICS

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