

DAILY TIME RECORD**VILLOCINO, ANDREO P.**

(NAME)

For the month of

May 1 - 31, 2022

Official hours for arrival and departure

8:00AM - 5:00PM


Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	8:00	12:00	1:00	5:00		8hrs
3-TUE						Holiday
4-WED	LEAVE					Absent
5-THU	8:00	12:08	12:54	5:22		8hrs
6-FRI	6:40	12:00	1:00	5:14		8hrs
7-SAT						Off
8-SUN						Off
9-MON						Holiday
10-TUE	LEAVE					Absent
11-WED	7:53	12:53	12:55	5:15		8hrs
12-THU	LEAVE					Absent
13-FRI	8:00	12:00	1:00	5:00		8hrs
14-SAT						Off
15-SUN						Off
16-MON	7:45	12:19	12:52	3:11	1hr 49mins	6hrs 11mins
17-TUE	7:30	12:38	12:48	5:00		8hrs
18-WED	7:56	12:38	1:00	5:07		8hrs
19-THU	6:11	12:41	12:57	5:02		8hrs
20-FRI	7:54	12:20	12:46	6:08		8hrs
21-SAT						Off
22-SUN						Off
23-MON	7:36	12:01	12:45	7:45		8hrs
24-TUE	5:45	12:03	12:36	5:04		8hrs
25-WED	7:57	12:10	12:40	5:06		8hrs
26-THU	8:01	12:10	12:54	5:00	1min	7hrs 59mins
27-FRI	7:38	LEAVE			8hrs	
28-SAT						Off
29-SUN						Off
30-MON		LEAVE				Absent
31-TUE		LEAVE				Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



ANDREO P. VILLOCINO

VERIFIED as to prescribed office hours



RUTH O. ESCASINAS

Department Head
Department of Agronomy

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