



December 1, 2021

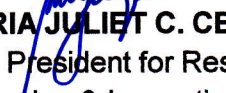
**Dr. Edgardo E. Tulin**  
President  
VSU, Baybay City, Leyte

**Dear Dr. Tulin:**

This is to recommend the appointment (*renewal*) of the casual employee of the Office of the Vice President for Research, Extension and Innovation (OVPREI) effective January 1, 2022 until June 30, 2022.

Name	Position Title	Daily Rate	Source of Fund
1. Marilou L. Sta. Iglesia	Adm. Aide III	P 616.91	OVPREI (A.III.C)

Very truly yours,

  
**MARIA JULIET C. CENIZA**  
Vice President for Research,  
Extension & Innovation

Availability of Funds:

**ALICIA M. FLORES**  
Head, Budget Office

Recommending Approval:

**DANIEL LESLIE S. TAN**  
Vice President for Adm. & Finance

Noted:

**HONEY SOFIA V. COLIS**  
OIC-Director, ODHRM

Approved:

**EDGARDO E. TULIN**  
President