

DAILY TIME RECORD**VILLOCINO, ANDREO P.**

(NAME)

For the month of

November 1 - 30, 2023

Official hours for arrival and departure

8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total |
|--------|------|-------|-------|------|------|-------------|
| | IN | OUT | IN | OUT | | |
| 1-WED | | | | | | Holiday |
| 2-THU | | | | | | Holiday |
| 3-FRI | 7:06 | 12:07 | 12:36 | 5:24 | | 8hrs |
| 4-SAT | | | | | | Off |
| 5-SUN | | | | | | Off |
| 6-MON | 7:32 | 12:51 | 12:56 | 5:04 | | 8hrs |
| 7-TUE | 7:54 | 12:48 | 12:50 | 5:14 | | 8hrs |
| 8-WED | 8:01 | 12:52 | 12:54 | 5:15 | 1min | 7hrs 59mins |
| 9-THU | 7:46 | 12:49 | 12:51 | 5:26 | | 8hrs |
| 10-FRI | | | | | | OB |
| 11-SAT | | | | | | Off |
| 12-SUN | | | | | | Off |
| 13-MON | 7:47 | 12:53 | 12:55 | 5:06 | | 8hrs |
| 14-TUE | 7:58 | 12:48 | 12:51 | 5:03 | | 8hrs |
| 15-WED | 7:23 | 12:44 | 12:49 | 5:01 | | 8hrs |
| 16-THU | 8:00 | 12:00 | 1:00 | 5:00 | | 8hrs |
| 17-FRI | 7:49 | 12:30 | 12:43 | 5:00 | | 8hrs |
| 18-SAT | | | | | | Off |
| 19-SUN | | | | | | Off |
| 20-MON | | | | | | OB |
| 21-TUE | 7:55 | 12:00 | 12:18 | 5:02 | | 8hrs |
| 22-WED | | | | | | OB |
| 23-THU | 7:54 | 12:06 | 12:35 | 5:19 | | 8hrs |
| 24-FRI | | | | | | OB |
| 25-SAT | | | | | | Off |
| 26-SUN | | | | | | Off |
| 27-MON | | | | | | Holiday |
| 28-TUE | 7:55 | 12:19 | 12:24 | 5:02 | | 8hrs |
| 29-WED | | | | | | OB |
| 30-THU | | | | | | OB |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ANDREO P. VILLOCINO

VERIFIED as to prescribed office hours

DIONESIO M. BAÑOC
 Department Head
 Department of Agronomy
**OFFICE OF THE DIRECTOR
FOR PHYSICAL PLANT**

Visca, Baybay City, Leyte, PHILIPPINES

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Website: www.vsu.edu.ph

OCT 27 2023

Number

Tacloban City

Location

Ill report

Donna G. Guyno

 EDILBERTO L. GONZAGA JR
 Statistics Quiz Regional Championship.

| Office/Center/Project | Contact Number(s) |
|---------------------------|-------------------|
| Department of Statistics | 09693083990 |
| Department of Meteorology | 09760023903 |
| DEPT OF STATISTICS | 09216065322 |

Requesting party

PAULO B. BATIDOR

Head, DStat

Approved:

MARIO LILIO B. VALENZONA

(Director/Center Director/Agency Head)

accountable for and are responsible for reporting any vehicle

| Fuel & Lubricant Issued/Used | Departure/ Time Out | Odometer/Mileage Out |
|---------------------------------|------------------------|----------------------|
| | 5:00 am | |
| Fuel & Lubricant Balanced | Arrival/ Time In | Odometer/Mileage In |
| | 9:30 pm | |

 Vehicle involved in accident
 while in your custody?

 Was the vehicle used other than
 official government business?

City

☐ No☐ Yes (Specify)☐ No

Signature of Requesting Party

Signature

Driver's OVER ALL RATING

☐ 1. - Poor☐ 2. - Fair☐ 3. - Good☐ 4. - Very Good☐ 5. - Excellent

Comments & Suggestions