



VISAYAS

STATE UNIVERSITY

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines
Phone/Fax: 565-0600 local 563-7323
Email Address: prpeo@vsu.edu.ph
Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: AMPARO CHRISTINE A. MEDICA

For the Month DECEMBER
of:

Department: DBS

Year: 2021

Day	AM						PM						Daily Total (hours)
	AR R	DE P	AR R	DE P	AR R	DE P	AR R	DE P	AR R	DE P	AR R	DE P	
1	7:00	1:00											6
2	7:00	10:00					1:00	4:00					6
3							1:00	4:00					3
4	SATURDAY						SATURDAY						
5	SUNDAY						SUNDAY						
6	7:00	1:00											6
7							1:00	4:00					3
8	HOLIDAY						HOLIDAY						
9	7:00	10:00					1:00	4:00					6
10							1:00	4:00					3
11	SATURDAY						SATURDAY						
12	SUNDAY						SUNDAY						
13	7:00	1:00											6
14							1:00	4:00					3
15	7:00	1:00					CLASS SUSPENDED						6
16	CLASS SUSPENDED												
17	CLASS SUSPENDED												
18	SATURDAY						SATURDAY						
19	SUNDAY						SUNDAY						
20	7:00	1:00											6
21							1:00	4:00					3
22	7:00	1:00					1:00	4:00					9
23	7:00	10:00					1:00	4:00					6
24							1:00	4:00					3
25	SATURDAY						SATURDAY						
26	SUNDAY						SUNDAY						
27													
28													
29													
30													
31													

GRAND TOTAL 75

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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VO 11-12-2021

No. DBS-24-42