

DAILY TIME RECORD **RATILLA, TEODOMERO C.** (NAME)

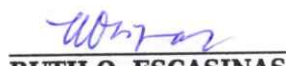
For the month of
June 1 - 30, 2022
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:11	12:32	12:47	5:35	11mins	7hrs 49mins
2-THU	8:06	12:42	12:43	5:00	6mins	7hrs 54mins
3-FRI	8:03	12:32	12:48	5:21	3mins	7hrs 57mins
4-SAT						Off
5-SUN						Off
6-MON	7:56	12:50	12:59	5:10		8hrs
7-TUE	8:00	12:01	12:11	5:49		8hrs
8-WED	7:59	12:00	12:16	5:18		8hrs
9-THU	8:07	12:00	12:16	5:19	7mins	7hrs 53mins
10-FRI	8:08	12:09	12:36	5:17	8mins	7hrs 52mins
11-SAT						Off
12-SUN						Off
13-MON	7:58	12:33	12:37	6:39		8hrs
14-TUE	8:00	12:20	12:28	5:34		8hrs
15-WED	8:07	12:32	12:39	5:26	7mins	7hrs 53mins
16-THU	8:09	12:11	12:19	5:32	9mins	7hrs 51mins
17-FRI	8:01	12:45	12:54	6:13	1min	7hrs 59mins
18-SAT						Off
19-SUN						Off
20-MON	8:01	12:28	12:32	5:03	1min	7hrs 59mins
21-TUE	7:59	12:24	12:32	6:22		8hrs
22-WED	8:04	12:24	12:40	5:42	4mins	7hrs 56mins
23-THU	8:05	12:15	12:25	5:39	5mins	7hrs 55mins
24-FRI	8:04	12:11	12:37	5:21	4mins	7hrs 56mins
25-SAT						Off
26-SUN						Off
27-MON	8:01	12:45	12:50	5:24	1min	7hrs 59mins
28-TUE		On Leave				Absent
29-WED	8:08	12:39	12:51	5:27	8mins	7hrs 52mins
30-THU	7:46	12:26	12:33	5:19		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


TEODOMERO C. RATILLA

VERIFIED as to prescribed office hours

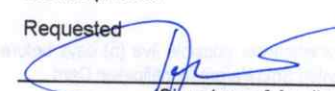

RUTH O. ESCASINAS
 Department Head
 Department of Agronomy

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 VERSITY
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Stamp of Date of Receipt

OR LEAVE

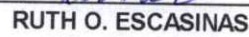
(First)	(Middle)
TEODOMERO	CABUSAO
1 Farm Demonstrator	5. SALARY 23, 327.00
PLICATION	
6.B DETAILS OF LEAVE	
In case of Vacation/Special Privilege Leave:	
Within the Philippines _____	
Abroad (Specify) _____	
In case of Sick Leave:	
In Hospital (Specify Illness) _____	
Out Patient (Specify Illness) _____	
In case of Special Leave Benefits for Women:	
(Specify Illness) _____	
In case of Study Leave:	
Completion of Master's Degree	
BAR/Board Examination Review	
Other purpose:	
Monetization of Leave Credits	
Terminal Leave	
COMMUTATION	
Not Requested	
Requested 	
(Signature of Applicant)	

APPLICATION

RECOMMENDATION

For approval

For disapproval due to _____


RUTH O. ESCASINAS
 Office/Dept./Unit
 (Authorized Officer)

DISAPPROVED DUE TO:

7/1/22

DA AFU 22-43