

Visayas State University
Baybay, Leyte

DEPARTMENT OF AGRONOMY

SUMMARY OF SALES, COLLECTION AND REMITTANCES

Project: DASS RFP

Month: NOVEMBER-DECEMBER 2024

SALES DURING THE MONTH

1. Cash Sales	44419.00
2. Credit Sales	1365.00
I. Total Sales	45784.00

II. Account Receivables

1. Balance beginning of the month	1520.00
2. Add: Credit sales this month	1365.00
3. Total receivables this month	2885.00
4. Less: Collection during the month	
a. Cash	0
b. JVs and Ors (Fund Transfer)	0.00
5. Balance, end of the month (3-4)	2885.00

III. COLLECTION AND REMITTANCES DURING THE MONTH

1. Cash on hand, beginning of the month	0
2. Add: Cash Sales (1:1)	44419.00
Collections during the month	0.00
Others (unreported collection)	
3. Total cash during the month (1+2)	44419.00
4. Less: Remittances to the Cashier	44419.00

<u>Dates</u>	<u>O.R. No.</u>	<u>Amount</u>
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Please see attached sheets

5. Cash on hand, end of the month (3-4)	0
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VERIFIED CORRECT:

NICK FREDDY R. BELLO
ICU

CONCURRED:

LUZ G. ASIO
Department Head

CERTIFIED CORRECT:

BERTA C. RATILLA
Project In-charge

RECOMMENDING APPROVAL:

ELNA ENCINA
State Auditor

CRISLIN CRUZ
Director, IGPO

APPROVED:

PROSE IVY G. YEPES
President