

DAILY TIME RECORD  
NAPIERE, WILMA V.

(NAME)

For the month of  
November 1 - 30, 2021  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Absent
2-TUE	8:07	12:27	12:30	5:01	7mins	7hrs 53mins
3-WED	7:57	12:35	12:37	5:00		8hrs
4-THU	7:58	12:29	12:30		4hrs	4hrs
5-FRI	7:58	12:27	12:28	5:03		8hrs
6-SAT						Off
7-SUN						Off
8-MON						Absent
9-TUE	7:54	12:36	12:37	5:01		8hrs
10-WED	7:56	12:19	12:27	5:03		8hrs
11-THU						Absent
12-FRI	8:08	12:36	12:38	5:01	8mins	7hrs 52mins
13-SAT						Off
14-SUN						Off
15-MON	7:59	12:20	12:22	5:00		8hrs
16-TUE	8:02	12:31	12:33	5:01	2mins	7hrs 58mins
17-WED	8:05	12:33	12:34	5:02	5mins	7hrs 55mins
18-THU	7:59	12:46	12:47	5:02		8hrs
19-FRI	8:03	12:39	12:41	5:00	3mins	7hrs 57mins
20-SAT						Off
21-SUN						Off
22-MON	8:02	12:26	12:27	5:03	2mins	7hrs 58mins
23-TUE	8:02	12:32	12:33	5:02	2mins	7hrs 58mins
24-WED	7:59	12:51	12:52	5:00		8hrs
25-THU	7:27	12:25	12:26	5:03		8hrs
26-FRI						Absent
27-SAT						Off
28-SUN						Off
29-MON						Absent
30-TUE						Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head  
Accounting Office

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