



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF **ECONOMICS**

March 20, 2024

Dr. Prose Ivy G. Yepes
President
Visayas State University
Visca, Baybay City

Dear Dr. Yepes:

The Department of Economics Personnel Committee would like to recommend the following faculty as On-the-Job (OJT) Co-Coordinator of the department effective March 2024 unless sooner revoked or terminated:

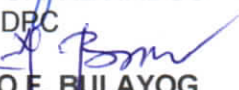
1. Allen Glennie P. Lambert
2. Jedan A. Cavero
3. Karl John A. Galvez
4. Israel C. Embayarte

As OJT Co-Coordinator, they are expected to perform the following duties and responsibilities:

1. Assist to oversee all field practice activities including making sure that necessary documents prior to field practice are secured following (CHED) memorandum orders.
2. Conduct arrangement with institutions i.e. Memorandum of Agreement, permits, certifications and visit and monitor the students performance
4. Conduct field visitation to monitor their performance where they are assigned.
3. Perform other functions related to on-the-job training activities.

Sincerely,


LEMUEL S. PRECIADOS
Member, DPC


ERNESTO F. BULAYOG
Member, DPC


ZYRA MAY H. CENTINO
Head and Chairman, DPC

Noted:


LILIAN B. NUÑEZ
Dean, CME

Conforme:


ALLEN GLENNIE P. LAMBERT


ISRAEL C. EMBAYARTE


JEDAN A. CAVERO


KARL JOHN A. GALVEZ

Recommending Approval:

ROTACIO S. GRAVOSO
Vice President for Acad. Affairs

Approved:

PROSE IVY G. YEPES
President

