



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
13-01-01230	CABINTOY	CARLO	QUITO	BAS-3

February 09, 2022
Date

DR. VICTOR B. ASIO
Dean, College of **Agriculture and Food Sciences**
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester / summer 20 21 -20 22. My last attendance from this University was 1st semester / summer 20 16 -20 17. I was out of school for 10 semesters and 4 summer(s) because of the following reason(s): My family was financially incapable of supporting me and my sister with our school expenses since we are both college students and at the same time supporting the household's finances

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

MANOLO B. LORETO, JR.
Dean of Students

Approved:

MANUEL D. GACUTAN, JR.
Department Head

DR. VICTOR B. ASIO
College Dean

Certified no financial accountability:

Recorded:

QUEEN-EVER Y. ATUPAN
Cashier

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office



VISAYAS
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Dr. EDGARDO E. TULIN
President
Visayas State University
Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

Good day to you!

My name is Carlo Quito Cabintoy, who entered Visayas State University in the year 2013 as a freshman who was set on studying the degree of Bachelor in Animal Science. Unfortunately, I have to stop going to school during the 2nd Semester of the school year 2016-2017 because my family underwent financial crisis. That time my sister and I are already college students and though my older brother already finished his bachelor's degree, it was still hard for my parents to support the both of us with our school finances since my older brother didn't have a job yet to help my parents in supporting our financial needs. To think that I am halfway through with my bachelor's degree, it was really hard for me to suddenly stop on studying in order to help my parents in supporting the family's finances. It was so sudden that I wasn't able to file my Leave of Absence (LOA) because of the job offer I had just before I decided to leave school. I thought that I have to grab the opportunity as soon as possible so that I can have longer time of saving up. The sooner I can save up, the sooner I can go back on studying, so I worked in Cebu City as a salesman for a period of time thinking I had to work until my younger sister graduates. Now that she has already graduated and my family is now somehow financially stable, they decided to let me continue my studies and re-enrol me in the University for the 2nd semester of this school year, 2021-2022.

Though it is hard for me to get back on track because of the span of time that I haven't attended school, I am still determined to finish my studies and get my bachelor's degree with the pride of being able to graduate amidst the circumstances I went through. I am giving the assurance to this University especially to my parents that I will finish what I have started, with their help and God's provisions. Thus, I am sending you this letter of readmission with the hopes that my application will be granted and make my dream be realised.

Looking forward for your kind marks of approval.

May God bless you and your good office!

Respectfully yours,

CARLO QUITO CABINTOY
Name and Signature of the Student

RENATO P. CABINTOY
Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.
Dean of Students

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.