



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF METEOROLOGY
1/F Annex Engineering Building
Visca Baybay City, Leyte, PHILIPPINES
Email: meteorology@vsu.edu.ph
Website: www.vsu.edu.ph

13 December 2021

DR. EDGARDO E. TULIN

President
Visayas State University
Baybay City, Leyte

Dear **Dr. Tulin**:

I wish to recommend **Mr. CHARLINDO S. TORRION** as Officer-in-Charge of the Department of Meteorology (DMe) on December 13-14, 2021 or until my return for I will be on leave.

As OIC, Mr. CSTorrion is authorized to discharge the function of the DMe head in addition to his present duties and responsibilities as Instructor except on policy-determining matters which should be referred to higher office.

Very truly yours,

DANIEL C. LOR

Head, Department of Meteorology

Conforme:

CHARLINDO S. TORRION

Faculty, Department of Meteorology

Noted:

DR. JANNET C. BENCURE

Dean, College of Engineering and Technology

Recommending Approval:

DR. BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Approved:

DR. EDGARDO E. TULIN

President



Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.