



Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Receipt

APPLICATION FOR LEAVE

. OFFICE/DEPARTMENT		2. NAME: (L	ast)	(First)	(Middle)	
AGRONOMY		CAGANDE		LOREME	SILMARO	
DATE OF FILING	APRIL 22, 2022 4	. POSITION INSTRU	ICTOR I	5. SALARY <u>27, 608.00</u>		
6707	THE PROPERTY OF THE PARTY OF TH	6. DETAILS OF	APPLICA"	TION	rougal froeday yadahan kawa m	
.A TYPE OF LEAVE TO BE AVAILED OF				6.B DETAILS OF LEAVE		
Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)				In case of Vacation/Special Privilege Leave:		
Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)				Within the Philippines		
Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)				Abroad (Specify)		
Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)				In case of Sick Leave:		
AUTHOR TO DESIGN HOUSE AND DESIGNATION OF THE AUTHOR AND AUTHOR AUTHOR AND AU				In Hospital (Specify Illness)		
Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)				Out Patient (Specify Illness)		
Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)				out Patient (Specify lines:	5)	
Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)						
Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)				In case of Special Leave Benefits for Women:		
10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005)				(Specify Illness)		
Rehabilitation Privilege	(Sec. 55, Rule XVI, Omnibus Rule	es Implementing E.O. No. 292)	100	Produced and History & Security	The second secon	
Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25, s. 2010)				In case of Study Leave:		
Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)				Completion of Master's Degree		
Adoption Leave (R.A. No. 8552)				BAR/Board Examination Review		
298.		Human California	Oth	er purpose:		
Others:				Monetization of Leave Credits		
Controls.				Terminal Leave		
C NUMBER OF WORKIN	G DAYS APPLIED FO	R	6.D C	OMMUTATION	curs the process for the contract	
THREE (3) DAYS				Not Requested		
INCLUSIVE DATES				Requested and a spate To enough tree in Spate		
MAY 2, 4 and 5, 2022				L. S. Cagande		
paper or all portion bloom them. The				(Signature of Applicant)		
	7. D	ETAILS OF ACTION	ON ON AP	PLICATION	. She uga lawagang rawa	
A CERTIFICATION OF LEAVE CREDITS				ECOMMENDATION		
As of				For approval		
	Vacation Leave	Sick Leave	1	For disapproval due to		
Total Earned	as in Equation to inner ign	M 3 Substitute in Iron	istremi	COLUMBA PER CONTRACT OF	a mark their manar common to	
Less this application Balance			100	The	tras	
new mexical flat	w Billian art man in	Corr fol dritted A	mon na	RUTH O	. ESCASINAS	
REGINA BIBERA, Adm. Officer II					e/Dept./Unit	
(Authorized Officer)				(Authorize	ed Officer)	
.C APPROVED FOR:			7.D D	ISAPPROVED DUE TO:		
days with pay						
days without pay others (Specify)						
biners (Speci	(y)		•			
		EDGARDO	E. TULIN			
		Presid				
		(Authorized	Official)			