



CLEARANCE

INSTRUCTION:

A student who is graduating, transferring, leaving the University or applying for employment is required to accomplish this clearance form in six (6) copies.

Student Number	Last Name	First Name	Middle Name	Course and Year
13-1-02106	PONFERRADA	JAYVIN	LAGUNZAD	BSA-4

Home Address : TALISATAN, JAVIER, LEYTE

Telephone Number :

Cellphone Number : 0915 86 89 879

Number of Semester in VSU: _____

☒ Graduating ☐ Not Graduating

Date Admitted in VSU : _____ Last term enrolled in VSU: _____

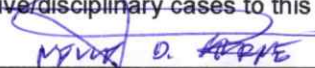
Date: _____

The University President

Visayas State University
Visca, Baybay City, Leyte

Sir:

I am passing this clearance to find out and settle all my academic, monetary, property responsibilities and administrative/disciplinary cases to this University.


Signature of Academic Adviser
Over Printed Name


Signature of Student

REASONS FOR CLEARING

- ☐ Graduating (Specify degree/course) _____
☐ Can't get along with students
☐ Can't get along with teachers
☐ Death of parent or guardian

- ☐ Financial difficulty
☐ Low academic grades
☐ Poor/Failing health
☐ Find academic work difficult

- ☐ Accepting an outside job
☐ Other reasons (write below)

WE CERTIFY THAT this student is cleared of academic, monetary, property and administrative/disciplinary cases/responsibilities.

Signature Over Printed Name

1. 

Department Head

4. VICENTE A. GILOS
OIC, University Librarian

7. MANOLO B. LORETO
Dean of Students

2. _____
College Dean
(for Undergraduate Students only)

5. QUEEN-EVER Y. ATUPAN
Cashier

8. EDGARDO E. TULIN
University President

3. _____
Graduate School Dean
(for Graduate Students only)

6. MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies: 1-Registrar, 1-Student, 1-Dean of Students, 2-Cashier, 1-College Dean