



December 2, 2021

Dr. Beatriz S. Belonias

Vice President for Academic Affairs

Attn: **Ms. Marwen A. Castañeda**
University Registrar

Dear Dr. Belonias,

Please allow the 4th year BS Biology students (blocked schedule) to take the subject **ScSc 13** (The Contemporary World), which they were supposed to take in the 2nd Semester of A.Y. 2019-2020. According to the students, this did not appear as one of their subjects in their portal during their enrolment or registration at that time. Apparently, the blocked schedule for regular students was supposedly set by the Registrar's office.

In practice, I do not anymore check subjects enrolled by regular blocked students, trusting that they were taking all the prescribed subjects that semester as determined by the Registrar's office. However, for the irregular students, I was able to advise them to take the same subject. The blocked students after them were also able to take the subject. So, this means that this system error may have only happened during the 2nd semester of AY 2019-2020.

This was brought to my attention already late, and I immediately informed Dr. Mazo regarding this. We were advised by the University Registrar to write to you, hence this letter.

Thank you very much.


Sincerely,


DMS-21-53

ART RUSSEL R. FLANDEZ

Academic Adviser

Noted:


ANALYN M. MAZO
Department Head

Endorsed:


MA. THERESA P. LORETO
Dean, CAS

Approved:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs