



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE VICE PRESIDENT FOR
ACADEMIC AFFAIRS**

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January 18, 2022

DR. EDGARDO E. TULIN

President

Visayas State University

Baybay City, Leyte

Dear **Dr. Tulin**:

The CHEDRO8 and DOH8 offices had their site inspection visit to the university on Dec. 13-14, 2021 to assess the readiness of the university in the implementation of the Limited Face-to-Face Classes this school year. One of the recommendations of the team was the health protocol on sanitizing the students at the entrance of the building using a "no-touch" alcohol dispenser. It was found that only the Department of Mechanical Engineering (DME) has a foot-pedaled alcohol dispenser thus during the exit meeting, it was proposed by the Dean of the College of Engineering and Technology that DME will conduct a face-to-face workshop on how to fabricate a foot-actuated mechanical alcohol dispenser on Jan. 20, 2022. The workshop will be participated by three (3) representatives from each of the satellite campuses. In this regard, I would like to request approval from your office that they will be given snacks in the morning and afternoon and lunch for a total of 18 participants including the trainors.

Looking forward to your favorable action on this matter.

Thank you.

Very truly yours,


BEATRIZ S. BELONIAS

Vice President for Academic Affairs



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Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.