



**BUDGET UTILIZATION REQUEST AND STATUS**  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

No.:

Date:

Fund:

Payee: VSU Pavilion

Office:

Address:

Responsibility  
Center

Particulars

MFO/PAP

UACS Code /  
Expenditure

Amount

ODS

payment for meals

50203050 00

8,910.00

Total

8,910.00

Certified: Charges to appropriation/allotment  
necessary, lawful and under my direct supervision  
and supporting documents valid, proper and legal

Signature

Printed Name

Position

Date

**MANOLO B. LORETO JR.**

Dean of Students

Certified:

Allotment available and obligated for the  
purpose/adjustment necessary as  
indicated above

Signature

Printed Name

Date

**MYRNA S. PANCITO**

Budget Officer

Head, Budget Unit/Authorized Representative

Reference

**STATUS OF OBLIGATION**

Date

Particulars

ORS/JEV/RCI/RADAI No.

Amount

Obligation

Payment

Not Yet Due

Due and  
Demandable

obligation

8,910.00

8,910.00

Totals

8,910.00

8,910.00