



REQUEST FOR CHANGE OF GRADE FORM

Date: January 9, 2023

Dr. Edgardo E. Tulin
University President

Thru: Chairperson
Committee on Change of Grade

Dear Sir:

Greetings!

I am respectfully requesting for a change of grade of my student. The details are as follows:

Name of Student: Mark Laurence L. Fornis Course and Year: BSA - 3

Department where the subject is offered: Dept. of Agronomy
Semester and Academic Year when the subject was taken: 2nd Semester A.Y. 2021 - 2022
Offering Number: C046
Units: 3

Course No. and Course Title: AgSc 21 – Introduction to Water Management and Irrigation
Class Schedule: TTh 10:00 – 11:00

Class Type: [☒] Lecture [☐] Laboratory

Change of Grade Requested: From 2.75 To 1.75

Reason/s for request for change of grade:

The submitted grade of Mr. Fornis whose name appear above was not actually the real grade that reflects in my class record which I misinput and overlooked at the cumulus. His approved grade at the cumulus is 2.75 and was not the same at my class record which is 1.75.


JAY BERNARD T. CUTAMORA

Signature over printed name requesting professor/instructor

Endorsed by:


RUTH O. ESCASINAS

Department Head

Date signed: 1/9/23

VICTOR B. ASIO

College Dean

Date signed: _____