

Civil Service Form No. 49

**DAILY TIME RECORD**  
**HADASHA N. BONGAT**

(NAME)

For the month of April 2022

Official hours for arrival (Regular days: 1 to 31

And Departure (Saturdays: \_\_\_\_\_)

D A Y	A. M.		P. M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	OB- Tagaytay					
2	SATURDAY/ HOLIDAY					
3	SUNDAY					
4	OB-Biliran					
5	OB-Biliran					
6	OB-Biliran					
7	8:07	12:30	1:00	5:12		
8	8:06	12:00	1:00	5:08		
9	SATURDAY/ HOLIDAY					
10	SUNDAY					
11	Work Suspension					
12	Work Suspension					
13	Work Suspension					
14	Holy Week					
15	Holy Week					
16	SATURDAY/ HOLIDAY					
17	SUNDAY					
18	8:02	12:21	1:00	5:05		
19	OB-Guiuan, Eastern Samar					
20	OB-Guiuan, Eastern Samar					
21	OB-Guiuan, Eastern Samar					
22	OB-Guiuan, Eastern Samar					
23	SATURDAY					
24	SUNDAY					
25	8:00	12:00	1:00	5:12		
26	8:05	12:00	1:00	5:00		
27	8:12	12:00	1:00	5:10		
28	8:03	12:00	1:00	5:00		
29	8:09	12:00	1:00	5:19		
30	SATURDAY/ HOLIDAY					
31	SUNDAY					

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours

**BERT C. PEÑALOSA**

In-Charge

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