

OFFICE OF THE DIRECTOR FOR INSTRUCTION AND EVALUATION

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13 January, 2022

DR. EDGARDO E. TULIN

President Visayas State University Visca, Baybay City Leyte

Dear Dr. Tulin,

I would like to recommend **DR. NANCY D. ABUNDA**, as Officer-in-Charge of the Office of the Director for Instruction and Evaluation on January 14 & 17, 2022 or until my return. I will be on leave for personal matter.

As OIC, Dr. Abunda will perform the duties and responsibilities of the office. Thank you very much.

Very truly yours,

MA. RACHEL KIM L. AURE

Director, Instruction and Evaluation

Conforme:

NANCY D. ABUNDA

Head, Instructional Materials Development

Approved:

EDGARDO E. TULIN President

