



REQUEST FOR INFORMATION/RECORD

Date: FEB. 3, 2022

Name of Requestor: LOUISA MARIE D. ANDRADE

Address: 1240 BRGY. GUADALUPE, DAPITAN CITY, LEYTE

Contact Nos.: 09958873521 E-mail address: luisa-andrade@vsu.edu.ph

Proof of Identity presented: VSU ID ID No.: V-00882

Requested Information:

Service Record

Reason & intended use of requested information/document

No. of copies

FOR VISA APPLICATION
1 page/only

[Signature]
Signature of Requestor/Representative

Action on the request:

Approved:

DANIEL LESLIE S. TAN

Vice President for Administration & Finance

Evidence of payment: OR No. 0606873 Date: 3 Feb. 2022 Amount: 10

Disapproved:

DANIEL LESLIE S. TAN

Vice President for Administration & Finance

Remarks/reason for disapproval:

