



January 11, 2023

MRS. HONEY SOFIA V. COLIS  
OIC Director, ODHRM  
VSU, Baybay City, Leyte

Dear Mrs. Colis:

The result of the audit of the vacation and sick leave balances of Professor Ma. Salome Binongo Bulayog as of August 31, 2022, are as follows:

The accumulated Vacation Leave balance is 109.074 days

2. Leave file folder
3. Service Record
4. Audited VL/SL balance.

I hope you find them in order.

Respectfully yours,

MARIA TERESA A. CRUZ  
Head