

OFFICE OF THE HEAD FOR INTERNAL AUDIT

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January 11, 2023

MRS. HONEY SOFIA V. COLIS OIC Director, ODHRM VSU, Baybay City, Leyte

Dear Mrs. Colis:

The result of the audit of the vacation and sick leave balances of Professor Ma. Salome Binongo Bulayog as of August 31, 2022, are as follows:

The accumulated Vacation I eave balance is 109.074 days

- 2. Leave file folder
- 3. Service Record
- 4. Audited VL/SL balance.

I hope you find them in order.

Respectfully yours,

MARIA TERESA A. CRUZ

Head



Vision: Mission: