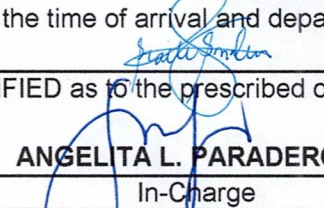Civil Service Form No. 49

DAILY TIME RECORD

GRACIELLE DAWN L. GAMOTIN

For the month of   FEBRUARY 2022
Official hours for arrival   (Regular days: _____
And Departure   (Saturdays: _____

DAY	A.M. Arrival	A.M. Departure	P.M. Arrival	P.M. Departure	UNDERTIME Hours	UNDERTIME Minutes
1	HOLIDAY					
2	8:00	12:00	1:00	5:00		
3	8:00	12:00	1:00	5:00		
4	8:00	12:00	1:00	5:00		
5	SATURDAY					
6	SUNDAY					
7	8:00	12:00	1:00	5:00		
8	8:00	12:00	1:00	5:00		
9	8:00	12:00	1:00	5:00		
10	8:00	12:00	1:00	5:00		
11	8:00	12:00	1:00	5:00		
12	SATURDAY					
13	SUNDAY					
14	8:00	12:00	1:00	5:00		
15	8:00	12:00	1:00	5:00		
16	8:00	12:00	1:00	5:00		
17	8:00	12:00	1:00	5:00		
18	8:00	12:00	1:00	5:00		
19	SATURDAY					
20	SUNDAY					
21	8:00	12:00	1:00	5:00		
22	8:00	12:00	1:00	5:00		
23	8:00	12:00	1:00	5:00		
24	8:00	12:00	1:00	5:00		
25	HOLIDAY					
26	SATURDAY					
27	SUNDAY					
28	8:00	12:00	1:00	5:00		
29						
30						
31						
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours

ANGELITA L. PARADERO
In-Charge