

## OFFICE OF THE DIRECTOR FOR QUALITY ASSURANCE

Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7534; Local 1076 Email: qac@vsu.edu.ph Website: www.vsu.edu.ph

## GENERAL OBSERVATIONS AND OPPORTUNITIES FOR IMPROVEMENT LIST

	ARIC-OFI- 22-02			ARIC-OFI- 22-01	Control No.		Audit No.: 04
Ensure to implement action plans to address and close out the remaining open OFIs (3 <sup>rd</sup> IQA)			Consider to regularly clean the sprinkler room including PMs schedule.	General Observations and Opportunities for Improvement		04	
to address				inkler room		ortunities	Audit Date:
Four (4) tanks of Fire Extinguisher, HCFC-123, 10 lb have been delivered to ARI Center with Purchase Order (PO) dated February 18, 2022	Write a letter to the Head of Procurement office inquiring about the status of the Purchase Request dated October 19,2021 for the Led Illuminated "Exit" Signs.	Submit PM to ODQA	Write a letter to Engr. Mario Lilio P. Valenzona to inquire about the status of the job request filed on October 5, 2022 and received by ODPP on October 7,2022 for door knob replacement of the sprinkler room and sealing of the water pipe hole.	Regular cleaning schedule of sprinkler room every first week of the month.	Action Items		October 03, 2022
Fire Extinguisher, been delivered to chase Order (PO)	ead of Procurement the status of the dated October Illuminated "Exit"		gr. Mario Lilio P. about the status of in October 5, 2022 DPP on October replacement of the saling of the water	dule of sprinkler of the month.	tems	PLANNED ACTIONS	Audited Area/Department:
	December 5, 2022	January 31, 2023	December 5, 2022	December 1, 2022	Target Date	ONS	Ad
	Director dDRC	Director dDRC	Director dDRC	Utility	Responsible		Advanced Research and Innovation Center
					Status		and Innovation