

DAILY TIME RECORD

JEREMIAS S. VESTRA

Name

For the month of January 1-31, 2022

Official hour of arrival Regular days _____

and departure Saturdays _____

D A Y	A. M.		P. M.		OVERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Min.
1		Saturday				
2		Sunday				
3	7:50	12:15	12:45	5:20		
4	7:25	12:05	12:55	5:15		
5	7:00	12:00	1:00	5:55		
6	7:55	12:05	1:00	5:15		
7	8:00	12:00	1:00	5:10		
8		Saturday				
9		Sunday				
10	7:20	12:15	12:55	5:20		
11	7:30	12:05	12:55	7:00		
12	7:05	12:05	1:00	5:15		
13	7:45	12:15	12:55	5:20		
14	7:58	12:00	1:00	5:20		
15		Saturday				
16		Sunday				
17	8:00	12:10	1:00	5:10		
18	8:00	12:00	1:00	5:20		
19	8:00	12:05	12:50	5:15		
20	7:59	12:00	1:00	5:10		
21	8:00	12:06	12:55	5:20		
22		Saturday				
23		Sunday				
24	7:25	12:10	12:45	5:20		
25	7:10	12:00	12:50	5:15		
26	6:20	12:10	12:55	5:15		
27	7:45	12:00	1:00	5:40		
28	7:45	12:05	12:30	5:25		
29		Saturday				
30		Sunday				
31	8:00	12:20	1:00	5:25		

I CERTIFY on my honor that the above is true and correct report to the hours of work performed and departure from office

JEREMIAS S. VESTRA

Verified to the prescribed office hours

MARISEL A. LEORNA

In-charge