



VISAYAS
STATE UNIVERSITY



OFFICE OF THE DEAN OF STUDENTS
Visca, Baybay City, Leyte, 6521-A PHILIPPINES
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February 4, 2022

Dr. EDGARDO E. TULIN
President
Visayas State University
Visca Baybay City, Leyte

Through:

MANOLO B. LORETO, Jr.
Dean of Students

Dear Dr. Tulin:

Good day to you!

I am Noel B Lagumbay, married, 30 years old, a member of the Armed Forces of the Philippines (AFP) and a Bachelor of Science in Hotel Restaurant and Tourism Management (BSHRTM) Student. I was enrolled and study on 1st semester of 2008-2011 with a good grade standing. I was also a VSU ROTC Officer from 2008-2011 and at the same time a working student in the Department of Agriculture. However, on the last year of my study (2011-20012), my ROTC Scholarship was stopped because we already graduated the MS 41-42. Thus, my family cannot support my study financially that my subjects need financial sustenance for group activities and tours.

Upon my leave, I entered in Military Service on 16 October 2012. Fortunately, on 1st Semester 2015, my Commanding Officer allowed me to continue my study and took up my academic subjects up to 2016 but I did not finish my OJT because I was assigned in Jolo, Sulu and Basilan to neutralized Local Terrorist Group. On 2017, my Commanding Officer allowed me to continue my study by 1st semester, unfortunately, the Marawi Siege happened on May 23, 2017. On summer 2018, I filed Ordinary leave of 45 days to enrol my OJT seminar. I successfully process the requirements needed for the OJT but our Admin Officer did not allowed me to take my OJT outside Mindanao area that was conflict with the guidance of Ms Aireen Clores, OJT Adviser to rake th OJT with Stakeholders in Visayas only and not in Mindanao. Hence, I have filed my Leave of Absence before I leave the school, however, it was misplaced due to the long period of time.

With a humble respect sir, may I ask your kind consideration for allowing me to continue my OJT so I can graduate my course for a long period of time. It is an opportunity for me that my Commanding Officer encourage me to pursue my study.



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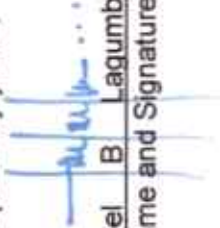


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I promise to continue my study and do well with my OJT. It is an Honour to be part of
the alumni in our beloved Visayas State University as a graduate.

Thank you and God bless you sir!

Respectfully yours,


Noel B. Lagumbay
Name and Signature of the Student

Approved for the President:


MANOLO B. LORETO, Jr.
Dean of Students



READMISSION FORM

Student No. 08-1-00960	Last Name LAGUMBAY	First Name NOEL	Middle Name BORGA	Course & Year BSHRTM-4
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February 7, 2022
Date

Dr. MOISES NEIL V. SERIÑO
Dean, College of Management and Economics
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester / summer 2021-2022. My last attendance from this University was 1st semester 2018-2019. I was out of school for six(6) semesters and 3 summer(s) because of the following reason(s): 1. that I am a member of the Armed Forces of the Philippine. 2. That I was assigned in Zamboanga de Sur and my service is highly needed for the accomplishment of the unit's mission. 3. That due to the COVID-19 pandemic which limits the personnel to travel outside the Area of Responsibility.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

MANOLO B. LORETO, JR.
Dean of Students

Approved:

Noel B. Lagumbay
Signature of Student

Prof. VENICE B. IBANEZ
Department Head

Dr. MOISES NEIL V. SERIÑO
College Dean

Certified no financial accountability:

QUEEN-EVER Y. ATUPAN
Cashier

MARWEN A. CASTAÑEDA
University Registrar

Recorded:

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.