



February 10, 2022

EDGARDO E. TULIN

President

Visayas State University

Visca, Baybay City, Leyte

Thru: **DR. BEATRIZ S. BELONIAS**

VP for Academic Affairs

Chairman, Academic Personnel Board

Dear **President Tulin**:

Greetings of Peace and Solidarity!

The members of the IHK personnel committee would like to endorse the progress report of Prof. Florife Gatchalian, who is currently on study leave leading to the degree Doctor of Philosophy in Education with specialization in Physical Education and Sports at Adamson University, Manila. As reflected on her progress report, with the three (3) subjects she enrolled in the 2nd semester of 2021-2022, only one (1) subject already has a grade, and the other two still have a remark of "no grade" status. However, all the requirements of the subject with no grades were already complied with by Prof. Gatchalian.

Attached herewith are the progress report and a copy of grades of Ms. Gatchalian for your perusal.

Thank you very much for the privileges granted to her.

Sincerely yours,

IHK PERSONNEL COMMITTEE

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Chairperson

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BAYRON S. BARREDO

Dean, College of Education