

## OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: MA. VENUS O. DULCE

For the Month

**MARCH** 

Department: Institute of Human Kinetics

of: Year: 2022

	AM						PM						Daily
Day	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1	8:00	12:00					2:00	4:00					6
2	7:00	10:00					1:00	5:00					7
3	8:00	12:00					2:00	4:00					6
4													
5													
6													
7	7:00	10:00					1:00	5:00					7
8	8:00	12:00					2:00	4:00					6
9	7:00	10:00					1:00	5:00					7
10	8:00	12:00					2:00	4:00					6
11													
12													
13													
14	7:00	10:00					1:00	5:00					7
15	8:00	12:00					2:00	4:00					6
16	7:00	10:00					1:00	5:00					7
17	8:00	12:00					2:00	4:00					6
18													
19													
20													
21	7:00	10:00					1:00	5:00					7
22	8:00	12:00					2:00	4:00					6
23	7:00	10:00					1:00	5:00					7
24	8:00	12:00					2:00	4:00					6
25													
26													
27													
28	7:00	10:00					1:00	5:00					7
29	8:00	12:00					2:00	4:00					6
30	7:00	10:00					1:00	5:00					7
31	8:00	12:00					2:00	4:00			ND TO		6 123

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

CHARIS/B. LIMBO

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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