



January 4, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for REI

Dear Dr. Tulin:


This is to recommend the appointment of **Dr. Jannet C. Bencure**, Dean of the College of Engineering and Technology (CET), as Component Leader of the extension project component entitled "Capacity Building in Geodata Collection, Analysis, and Mapping" under the extension project entitled "Coalescing Organizations Towards Locally Led Actions to Boost Development (COLLABDev)" without honorarium effective January 3, 2023 to December 31, 2023.

As Component Leader, Dr. Bencure is expected to perform the following responsibilities with appropriate workload unit equivalent to deliver the project outputs stipulated in the COLLABDev Memorandum of Agreement between VSU and the Action for Economic Reforms (AER) signed on October 8, 2021.

1. Provide technical assistance to local coalitions and existing local special bodies of Inopacan LGU in geodata collection and analysis and mapping.
2. Make representation and participate in the various COLLABDev project activities.
3. Integrate and utilize the activities, processes, and outputs of the VSU-AER partnership in the VSU planning and program processes.
4. Prepare and submit activity reports of her assigned component.

Thank you and best regards.

Very truly yours,


LILIAN B. NUÑEZ
Director, ISRDS